



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

TOWN OF WESTMINSTER
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DROP-OFF CENTER RULES AND REGULATIONS

1. Use of the Solid Waste Drop-Off Center is limited to Town residents for disposal of residential/household trash only. There are no exceptions.
2. The Drop-Off Center is located at 165 Fitchburg Road (Route 31), Westminister, MA, 01473.
3. The Solid Waste Drop-Off Center is operated by Resource Control Inc. (a subsidiary of Waste Management) under contract with the Town.
4. The Drop-Off Center is open on Saturday from 7:30 am – 1:00 pm, Sunday 9:00 am – 1:00 pm, Monday and Friday 7:30 am – 3:00pm. The Drop-Off Center is closed on the following legal holidays: New Year's Day, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas.
5. No off-hour access is allowed. Anyone found to be in violation, will be subject to immediate revocation of dumping privileges.
6. Vehicle sticker permits, for access to the Drop-Off Center, are available at the Department of Public Works (DPW), 2 Oakmont Avenue. The hours are Monday – Friday 7:00 am to 3:30 pm, closed 12:00 pm – 12:30 pm for lunch.
7. Town residents wishing to obtain a vehicle sticker permit are required to show proof of year round or seasonal residency (license and vehicle registration plus utility bill, tax bill, or rental agreement). Residents may request up to two permits per household. Leased vehicles or vehicles not registered in Westminister, must list Westminister as place of principle garaging on the vehicle's insurance certificate. Vehicle's to be permitted must be present at time of application. The sticker permit must be affixed to the vehicle windshield on either side of the rear view mirror at time of sticker permit application. Sticker permits are non-transferable.
8. Residents on the delinquent property tax list will not be issued a Drop-Off Center permit.
9. Businesses are not eligible for a Drop-Off Center Permit.
10. If an application does not meet the conditions for a residential permit, a person may request a permit be issued by sending a letter to the Public Works Commission requesting the permit with an explanation as to why it should be issued. The Public Works Commission will determine if issuing a permit is warranted. Examples of non-residential permit conditions include:
 - a. Vehicle is owned/leased by the Federal or State government.
 - b. Non-profit, tax exempt organization.


11. Tampering with the windshield sticker will render it unusable. If the vehicle or windshield is replaced, the windshield sticker must be removed from the vehicle and presented at the DPW for a replacement sticker.
12. Borrowed vehicles must have a valid Town of Westminster Drop-Off Center windshield sticker permit. No exceptions.
13. No permitted vehicles larger than a pickup truck (1 ton capacity) shall be allowed access to the Drop-off Center.
14. No Commercial Haulers or Contractor vehicles allowed. Commercial generated solid waste, construction debris or recyclables are not allowed at the Drop-Off Center.
15. Only residential/household trash is accepted at the Drop-Off Center. All materials must originate in Westminster. Permit holders are prohibited from bringing household trash to the Drop-Off Center from non-permitted holders. Any person who deposits material in the Drop-Off Center from outside the boundaries of the Town or brings household trash from a non-permitted holder will be subject to immediate revocation of dumping privileges. All trash is subject to inspection and Waste Ban Regulations, and will be strictly enforced. No Exceptions.
16. No scavenging will be permitted at the Drop-Off Center.
17. Small amounts of building materials (less than five cubic yards), i.e. clean building material and waste resulting from minor residential remodeling, repair and minor demolition operations, may be deposited at the Drop-off Center by homeowners with a special paper permit issued by the Director of Public Works. Major construction debris from new construction is prohibited.
18. Per the Code of Massachusetts Regulations 310 CMR 19.017, and other Federal Regulations, the following are **banned from disposal as trash**. They must be presorted for recycling, see the Drop-Off Center attendant with questions. Violators risk loss of Drop-Off Center privileges.


- Asphalt Pavement, Brick and/or Concrete
- Cathode Ray Tubes (TV's and Computer Monitors)
- Glass Containers
- Lead-Acid Batteries
- Leaves & Yard Waste
- Metal
- Metal Containers
- Recyclable Paper & Cardboard
- Single Polymer Plastic (#1 - #7)
- White goods (major appliances including Freon units)
- Whole tires
- Wood
- Clean Gypsum Wallboard
- Hazardous Waste
- Asbestos
- Medical Waste
- Mercury Containing Products – Fluorescent Bulbs
- Propane Tanks & Other Compressed Gas Tanks


- Radioactive Waste
- Sludges/Liquid Waste
- Mattresses
- Textiles

19. All glass, metal, plastic, cardboard and newspapers must be deposited in the designated recycling containers. None of these materials may be deposited in the solid waste trailers. This is a state-mandated regulation. Violators of this regulation may be subject to revocation of dumping privileges. **A vehicle sticker permit is required in order to recycle.**
20. For special recycling items (i.e. air conditioners, televisions, computer monitors, and refrigerators, etc.) that require a fee, a paper permit issued by the Department of Public Works is required. See fees below.
21. The Director of Public Works is authorized to issue vehicle sticker permits to any Town, State, Federal or Public Agency official or employee who use their vehicles in performing their duties, and who, in the opinion of the Director, actually needs a permit for the performance of these duties.
22. Any vehicle sticker permit holder violating the above rules and regulations will have their Drop-Off Center privileges revoked. In order to have their privileges restored, they will have to appear before the Public Works Commission and satisfy to them that they will abide by the above rules and regulations.
23. The Director of Public Works is authorized to interpret the regulations and to set temporary regulations necessary to operate the Drop-Off Center.

Approved by: TOWN OF WESTMINSTER
PUBLIC WORKS COMMISSION


Lorraine J. Emerson, Chair


Vance A. Butterfield, Member


Ross W. Barber, Member

Special Permit Fees

\$30.00 Appliances (containing Freon) Freezers, refrigerators, air-conditioners, dehumidifiers, water coolers
\$20.00 Television's & Computer Monitors
\$8.00 Tires (car size only, no rims, 4 tires per year per permit)
\$10.00 Propane tanks (20 lb. barbeque grill size, no other tanks)
\$30.00 Mattress (any size)
\$20.00 Box Spring (any size)

Dated: February 9, 2010
Revised: July 29, 2013
Revised: October 24, 2022