

WESTMINSTER ADVISORY BOARD
MEETING MINUTES
February 7, 2022

PRESENT

Erin Casali, Lisa Rocheleau, John Fairbanks and Missy Banks

GUESTS

Cemetery Commission (Alan Mayo, Stan Scamawitz), Ralph LeBlanc, Police Chief

OBSERVERS

Wayne Walker

CALL TO ORDER

Meeting of Advisory Board called to order at 6:58pm in the Selectmen's Chambers.

MINUTES APPROVAL

N/a

CORRESPONDENCE TO THE BOARD

None to discuss

AGENDA ITEMS

- Cemetery Commission – looking to have a FTE to do a bunch of tasks for the superintendent; would fill in when he is out, he does all the locating of the graves, lot location, etc. Two part time positions are currently open; the Commissioner proposed to rather than fill with two part time, fill in with one full time. Would be in Grade 4. Working with Josh Hall about sharing that employee (would plow in the winter for DPW, would be included in job description); personnel board is fully in favor
- Police Department, Ralph LeBlanc – July 1, 2021 Police Reform has impacted their part time officers – professionalize officers. Have them all trained at the same level; no more part time academies, anyone who is currently in the academy needs to get professionalized w in 2 years (200 hrs of training); \$5k – 8500 for training; in FY21 – filled 102 shifts, on 60+ occasions they had to force full time officers to work additional overtime
 - 481 cruiser shifts filled with overtime – 3000 hrs of overtime -> \$190k – will be \$201k based on FY23 rates
 - Proposal – Two new officers would make it 16, which is two under what the average would be (2.2 officers for every 1000 people)
 - Personnel Board is in favor
- Discussion overall of current year budget and next steps
- Discussion of Financial policies

NEXT MEETING

Next meeting scheduled for 3/7/22

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:50pm.

Respectfully submitted,

/s/ Erin K. Casali, Secretary