

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Stephanie Lahtinen, Andrew Storm, David Bourgeois

CALL TO ORDER

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

ANNOUNCEMENTS

Andrew Storm, of the AWRSD School Committee announced that there will be outreach forums held for the selection of a new Superintendent on September 17 and September 26 in the Von Deck Lecture Hall at 6:00 pm. There is also a survey link posted on the front page of www.westminster-ma.gov

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrants.

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|-------------------|-------------------------|------------|
| September 3, 2019 | Accounts Payable 20-11A | \$8,791.82 |
|-------------------|-------------------------|------------|

The motion was seconded and passed unanimously.

MINUTES OF AUGUST 5, 19, 26 AND 27, 2019; SEPTEMBER 3, 2019

H. Billings made a motion to approve the minutes of August 5, 19, 26 and 27, 2019; September 3, 2019 as presented. The motion was seconded and passed unanimously.

STATE CONTRACT – FIRE DEPARTMENT GEAR WASHER/EXTRACTOR

W. Walker indicated that the Town is in receipt of a \$10,000 earmark through the efforts of Senator Dean Tran for the purchase of a gear washer/extractor.

H. Billings made a motion to authorize the Fire Chief to sign a contract with the State for the release of the earmarked funds. The motion was seconded and passed unanimously.

CABLE ADVISORY COMMITTEE APPOINTMENT

H. Billings made a motion to appoint David Bourgeois to the Cable Advisory Committee, filling a vacancy. The motion was seconded and passed unanimously.

CROCKER POND RECREATION AREA COMMITTEE APPOINTMENT

H. Billings made a motion to appoint Sam Albert to the Crocker Pond Recreation Area Committee, filling a vacancy. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS

Call Firefighter

H. Billings made a motion to appoint Ryan Pescaro as a Call Firefighter. The motion was seconded and passed unanimously.

Per Diem Police Officer

H. Billings made a motion to appoint Matthew Boivin as a Per Diem Police Officer. The motion was seconded and passed unanimously.

Public Works Executive Assistant

H. Billings made a motion to appoint Dale Lucier as Public Works Executive Assistant. The motion was seconded and passed with W. Walker abstaining.

NEW BUSINESS

ADA GRIEVANCE PROCEDURE

H. Billings made a motion to approve the ADA Grievance Procedure as presented. The motion was seconded and passed unanimously.

EXECUTIVE SESSION

W. Walker moved that the board enter into Executive Session at 6:08 p.m. according to MGL Ch. 30A, s. 21(a)(6) to consider the purchase, exchange, lease, or value of real estate (State Road East). H. Billings seconded the motion. Mr. Walker indicated that the meeting would adjourn directly following Executive Session. The motion was passed unanimously on a roll call vote.

ADJOURNMENT

The meeting was adjourned directly from Executive Session at 6:48 p.m.

James A. DeLisle, Clerk

(Prepared by S. Lahtinen)