

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Rebecca Stone and Alexander Lent, Candidates for Town Administrator position

CALL TO ORDER

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall.

ANNOUNCEMENTS

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrants.

September 12, 2019	Accounts Payable 20-12A	\$386,725.97
September 16, 2019	Payroll 20-12B	\$225,532.92

The motion was seconded and passed unanimously.

MINUTES OF SEPTEMBER 9, 2019

H. Billings made a motion to approve the minutes of September 9, 2019 as presented. The motion was seconded and passed unanimously.

RICOH – COPIER LEASE CONTRACT

H. Billings made a motion to authorize the Town Administrator to enter into a three year contract for new copiers through Ricoh. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – TOWN ACCOUNTANT

H. Billings made a motion to approve an interim pay increase to Julie Costello, for the performance of additional duties until the vacant position of Assistant Town Accountant is filled. The motion was seconded and passed unanimously.

INTERVIEWS FOR TOWN ADMINISTRATOR POSITION

The Board interviewed the remaining finalists for the position of Town Administrator, taking turns asking a series of questions pertinent to the function of the job of Town Administrator.

Rebecca Stone Ms. Stone is currently the Town Administrator of Otis, MA - a position she has held since 2018, prior to that she was the Town Administrator of Readsboro, VT from 2015-2017. Rebecca has many years of experience in all aspects of municipal management. Ms. Stone possesses an Associate's Degree in Business Administration from Greenfield Community College.

Alexander Lent Mr. Lent is currently the Library Director for the Peabody Institute Library of Danvers, MA where he is responsible for managing a \$1.5 million budget, and forty staff members. He serves as the President on the MA Library Association and is the Founder/Coordinator of the Library Directors Group. Mr. Lent is currently pursuing his MPA from Westfield State University in Public Management.

ADJOURNMENT

The meeting was adjourned at 8:08 p.m.

James A. DeLisle, Clerk

(Prepared by S. Lahtinen)