

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Stephanie Lahtinen, John Bowen, Andrew Storm, Paul Blanchard, Kyle Butterfield, Chris Mossman, Keith Harding, Mike McDonald, Josh Hall, Lorraine Emerson, Pat Haley, Doneen Durling – Gardner News

CALL TO ORDER

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV and the Gardner News.

ANNOUNCEMENTS

W. Walker announced that the Special Town Meeting will be held tomorrow, Tuesday November 19th, 7:30pm at the Westminster Elementary School.

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrant.

October 27, 2019	Accounts Payable 20-19A	\$9,043.35
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The motion was seconded and passed unanimously.

MINUTES OF NOVEMBER 4, 2019

H. Billings made a motion to approve the minutes of November 4, 2019 as presented. The motion was seconded and passed unanimously.

EMERGENCY HOME HEATING ASSISTANCE APPLICATION

H. Billings made a motion to approve the updated 2019/2020 Emergency Home Heating Assistance application, noting the program will run from December 1, 2019-May 1, 2020. The motion was seconded and passed unanimously.

CONTRACT – HAGER PARK TIMBER SALE

H. Billings made a motion to enter into a contract with Anderson Timber Harvesting, Inc. for the sale of the timber to be harvested from land at Hager Park based on their approved forest management plan. The motion was seconded and passed unanimously.

NEW BUSINESS

FY2021 BUDGET CALL LETTER

H. Billings made a motion to distribute the FY2021 Budget Call Letter to the departments, boards and committees as presented. The motion was seconded and passed unanimously.

ASSIGN NOV. 19, 2019 SPECIAL TOWN MEETING MOTIONS

The Board reviewed and assigned the motions for the November 19, 2019 Special Town Meeting.

EXECUTIVE SESSION

W. Walker moved that the board enter into Executive Session at 6:13 p.m. according to M.G.L. CH. 39, S23B to hear complaints or charges brought against a public officer, employee, staff member or

individual). H. Billings seconded the motion. Mr. Walker indicated that the meeting would adjourn directly following Executive Session. The motion was passed unanimously on a roll call vote.

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

James A. DeLisle, Clerk

(Prepared by S. Lahtinen)