

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Mark Hawke, Stephanie Lahtinen

CALL TO ORDER

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrants:

Accounts Payable	20-25A 12/16/19	\$286,899.23
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The motion was seconded and passed unanimously.

MINUTES OF DECEMBER 9, 2019

H. Billings made a motion to approve the minutes of December 9, 2019 as presented. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – DPW TRUCK DRIVER/LABORER

H. Billings made a motion to appoint Alex Moulton as DPW Truck Driver/Laborer, filling a vacancy. The motion was seconded and passed unanimously.

CONTRACT – DIMAURO CARPET AND TILE – LIBRARY CARPET

H. Billings made a motion to execute the contract with Dimauro Carpet and Tile of East Longmeadow, MA in the amount of \$37,414, for carpet replacement at the Forbush Memorial Library. The motion was seconded and passed unanimously.

CONTRACT – FRATICELLI OIL CO.

H. Billings made a motion to execute the contract with Fraticelli Oil Co. of Leominster MA to provide #2 heating fuel for the Emergency Home Heating Assistance Committee as needed, at a cost of \$2.44/gallon. The motion was seconded and passed unanimously.

PILOT AGREEMENT – SYNCARPHA CAPITAL, LLC:

H. Billings made a motion to approve the PILOT agreement with Syncarpha Capital LLC, including a payment schedule of \$6,500/MW-AC, with a 2% escalator each year for a term of 20 years, as negotiated and recommended by the Board of Assessors. The motion was seconded and passed unanimously.

PILOT AGREEMENT – ELLIS ROAD SOLAR, LLC:

H. Billings made a motion to approve the PILOT agreement with Ellis Road Solar LLC, including a payment schedule of \$7,000/MW-AC, with a 2% escalator each year for a term of 20 years, as negotiated and recommended by the Board of Assessors. The motion was seconded and passed unanimously.

SENIOR TAX WORK-OFF PROGRAM APPLICATION:

H. Billings made a motion to approve the updated Senior Tax Work-Off Program application for 2020, including changes to the income guidelines, based on the data provided by HUD. The motion was seconded and passed unanimously.

NEW BUSINESS

ANNUAL LICENSE RENEWALS

H. Billings made a motion to approve the following license renewals for 2020:

Common Victualler	
Joe Serio	Westminster Pharmacy
John M. Nadreau	Dunkin Donuts (Main Street)
John M. Nadreau	Dunkin Donuts (Village Inn Road)
James Crowley	Wachusett Mountain Associates, Inc.
Daniel LeBlanc	Douglas E. Hicks VFW Grill
Sean J. McNally	Blueprint Bar and Grille
Donald Foster	The Old Mill Restaurant
Laura Caron-Gustus	Westminster Golf Course
Sean McNally	McNally's Grille & Pub
Cynthia Markevich	Subway Restaurant
Richard Nicholson	Eurest Dining At Tyco
Priscilla Panagiotidis	Stefano's' House of Pizza
Derek Strazdas	Kay's Dairy Bar
Victor Abdo	Mike's Pizza
Dan Bartkus	The Woods of Westminster
Tracy Girard-Simeone	The Angler Fish Market & Chowder Co.
Huazhen Chen	Green Tea
Kimmy Wong	Westminster Café
Beth Bowen	The Narrows Bed & Breakfast
Laura Salvucci	Cumberland Farms
Edward LaFortune	Wachusett Brewery
Antone Mansour	Town House of Pizza
Automatic Amusements	
Laura Caron-Gustus	Westminster Golf Course (1 juke box, 2 electronic golf simulators)
Sean J. McNally	Blueprint Bar and Grille (1 juke box)
Class II	
John Laserte	North Atlantic Trading Co.
Charles T. Branch III	Albert's Used Cars
Steven W. Donahue	Westminster Collision
Class III	
Charles T. Branch III	Albert's Used Cars

The motion was seconded and passed unanimously.

ADJOURNMENT

The meeting was adjourned at 6:09 p.m.

James A. DeLisle, Clerk

(Prepared by S. Lahtinen)