

**Members Present:** Wayne R. Walker, Heather M. Billings, James A. DeLisle

**Others Present:** Mark Hawke, Stephanie Lahtinen, Kyle Butterfield, Adam Bean, David Monty, ML Altobelli, Keith Harding, Dan Stango

### **CALL TO ORDER**

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

### **ANNOUNCEMENTS**

### **APPROVALS**

#### WARRANTS

H. Billings made a motion to approve the following warrants:

Accounts Payable          20-30A 1/17/2020          \$286,899.23

The motion was seconded and passed unanimously.

#### MINUTES OF JANUARY 27, 2020 AND FEBRUARY 10, 2020

H. Billings made a motion to approve the minutes of January 27, 2020 as presented. The motion was seconded and passed with J. DeLisle abstaining.

H. Billings made a motion to approve the minutes of February 10, 2020 as presented. The motion was seconded and passed with W. Walker abstaining.

### **NEW BUSINESS**

#### FY2021 BUDGET REVIEW

The Board discussed the FY2021 budget and articles for the May 2, 2020 Annual and Special Town Meeting.

The Fire Chief discussed the possibility of adding an additional Lieutenant position at this upcoming Town Meeting, noting there would be no change in the budgeted amount as this position would be covered by another line item. The Chief indicated that there has been a significant increase in call volume and frequency, as well as necessary inspections for the new construction taking place in Town.

The Board discussed the indirect costs associated with a new position and the other available options to the Fire Department to address their staffing issues.

W. Walker reviewed the draft list of warrant articles, indicating that the warrant has been closed and is now under review of Selectmen and Advisory Board.

### **ADJOURNMENT**

The meeting was adjourned at 6:25 p.m.

James A. DeLisle, Clerk

*(Prepared by S. Lahtinen)*