

Members Present: Wayne R. Walker, Heather M. Billings

Members Absent: James A DeLisle

Others Present: Mark Hawke, Stephanie Lahtinen, Melody Smith, Ellen Sheehan

CALL TO ORDER

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place. For this meeting, members of the public who wish to watch the meeting may do so via Comcast Channel 9 or Live Streamed via the www.AWcaTV.org. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

ANNOUNCEMENTS

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrants:

Accounts Payable	20-49A 5/27/2020	\$75,516.67
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The motion was seconded and passed unanimously.

BAN RENEWAL – /IN LINE SEWER PROJECT

Melody Smith was present to request the approval of a Bond Anticipation Note in the amount of \$248,410.24 with Newburyport Five Cents Savings Bank at an interest rate of 1.150% for a term to end on July 2, 2021.

H. Billings made a motion to execute the Bond Anticipation Note Renewal, in the amount of \$248,410.24 with Newburyport Five Cents Savings Bank, at an interest rate of 1.150%. The motion was seconded and passed unanimously.

COMMUNITY COMPACT GRANT AGREEMENTS

W. Walker made a motion to execute a grant from the Executive Office of Administration and Finance in the amount of \$20,000 to conduct a Financial Management Structure Review for the Town. The motion was seconded and passed unanimously.

W. Walker made a motion to execute a grant from the Executive Office of Administration and Finance in the amount of \$10,000 for costs associated with the development, documentation, and implementation of financial policies and procedures. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – STIPEND FOR ASSISTANT HEALTH AGENT

W. Walker made a motion to approve a \$300/week stipend for the Assistant Health Agent for additional duties performed until a full time Health Agent is hired. The motion was seconded and passed unanimously.

RESERVE FUND TRANSFERS

H. Billings made a motion to approve the following Reserve Fund and Year End Transfers:

- Veterans' Agent - \$36000 from Reserve Fund to Veterans Assistance
- Board of Health - \$3808 from Reserve Fund to Salaries
- Parks and Recreation - \$5,000 from Dept 630 Salaries to Dept 630 Other Contractual Services

The motion was seconded and passed unanimously.

NEW BUSINESS

1/12 BUDGET

H. Billings made a motion to approve a 1/12 Budget for the month of July 2020. The motion was seconded and passed unanimously.

REVIEW/ASSIGN TOWN MEETING MOTIONS

The Board reviewed and assigned the motions for the June 20, 2020 Special and Annual Town Meetings.

ADJOURNMENT

The meeting was adjourned at 6:24 p.m.

James A. DeLisle, Clerk

(Prepared by S. Lahtinen)