

Members Present: Heather M. Billings, James A DeLisle, Salvatore J. Albert Jr.

Others Present: Mark Hawke, Stephanie Lahtinen, Ellen Sheehan, Zack Algarin, Kyle Butterfield, David Monty

CALL TO ORDER

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place. For this meeting, members of the public who wish to watch the meeting may do so via Comcast Channel 9 or Live Streamed via the www.AWcaTV.org. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

APPROVALS

WARRANTS

J. DeLisle made a motion to approve the following warrants:

Accounts Payable	21-04A 7/8/2020	\$509,219.97
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The motion was seconded and passed unanimously.

MINUTES OF JULY 6, 2020

J. DeLisle made a motion to approve the minutes of July 6, 2020. The motion was seconded and passed unanimously.

FIRE LIEUTENANT PAYROLL AUTHORIZATION/SWEARING IN

J. DeLisle made a motion to appoint Zack Algarin as Fire Lieutenant. The motion was seconded and passed unanimously.

Town Clerk Ellen Sheehan was present to perform the swearing in ceremony.

Part Time Dispatcher Payroll Authorization

J. DeLisle made a motion to appoint Taryne Swan as Part Time Dispatcher. The motion was seconded and passed unanimously.

Part Time Police Officer Payroll Authorization

J. DeLisle made a motion to appoint Holly Doyle as a Part Time Police Officer, pending the successful completion of background screen. The motion was seconded and passed unanimously.

Syncarpha Solar PILOT Amendment

J. DeLisle made a motion to approve the amendment to the payment schedule for the solar PILOT agreement with Syncarpha, LLC. The new payment schedule will begin on January 1, 2022 or when they are connected and operational, whichever is first. The motion was seconded and passed unanimously.

NEW BUSINESS

21 HARRINGTON ROAD – SURPLUS PROPERTY/SET MINIMUM BID

Town of Westminster – Board of Selectmen Meeting Minutes – Monday August 3, 2020

J. DeLisle made a motion to declare the property at 21 Harrington Road (Assessors Map 159, Parcel 4, consisting of a house and approx. 4.5 acres of land) as surplus, and to set a minimum bid of \$70,000. The motion was seconded and passed unanimously.

ACCEPT DONATION – GREAT COURSES SCIENCE

J. DeLisle made a motion to accept a \$500 donation from James Greene, a Westminster resident, to be used to purchase Great Courses – Science for use in the Forbush Memorial Library. The motion was seconded and passed unanimously.

The Board publically thanked Mr. Greene for his generous donation to the Town.

PLANNER UPDATE

Steve Wallace was present, and discussed the continuing tasks of his 2020 work program with the Board. He highlighted items listed such as the formation of an ad-hoc committee to update the Town's 2014 Open Space & Recreation Plan (State approval due to expire in April 2021) and use the regional Planning Commission's District Local Technical Assistance (DLTA) grant program to pay for updating the plan's maps.

ADJOURNMENT

The meeting was adjourned at 6:21 p.m.

Salvatore J. Albert Jr., Clerk

(Prepared by S. Lahtinen)