

**Members Present:** Heather M. Billings, James A DeLisle, Salvatore J. Albert Jr.

**Others Present:** Mark Hawke, Stephanie Lahtinen, Roger Lawrence

### **CALL TO ORDER**

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

### **ANNOUNCEMENTS**

The Presidential and State Elections are being held tomorrow, November 3, 2020 from 7am-8pm at the Westminster Elementary School.

### **APPROVALS**

#### WARRANTS

J. DeLisle made a motion to approve the following warrants:

Accounts Payable          21-18A          10/30/2020          \$500,090.86

The motion was seconded and passed unanimously.

#### MINUTES OF OCTOBER 19, 2020

J. DeLisle made a motion to approve the minutes of October 19, 2020. The motion was seconded and passed unanimously.

#### PAYROLL AUTHORIZATIONS

##### *Part Time Police Officer*

S. Albert made a motion to approve the payroll change request and authorization for Alexander Griffin as Part Time Police Officer. The motion was seconded and passed unanimously.

##### *Full Time Firefighters*

J. DeLisle made a motion to approve the payroll change requests and authorizations for Kyle Halliday and Michael Lemoine as Full Time Firefighters. The motion was seconded and passed unanimously.

#### REAPPOINTMENTS (CONT)

S. Albert made a motion to approve the following three year reappointments.

Board	Name		Term Exp.
Agricultural Commission	Mary-Louise	Altobelli	6/30/2023
Agricultural Commission	Dean	Johnson	6/30/2023
Conservation Commission	Carrie	Monty	6/30/2023
Council on Aging	Louise	Garland-Wheelen	6/30/2023
Council on Aging	Rebecca	Iannaconne	6/30/2023
Historical Commission	Carole	Bramante	6/30/2023
Liquor Commission	Gary	McDonald	6/30/2023
Public Works Commission	Ross	Barber	6/30/2023
Zoning Board - Associate	John	Bowen	6/30/2023

The motion was seconded and passed unanimously.

FINALIZE NOVEMBER 17, 2020 SPECIAL TOWN MEETING WARRANT

J. DeLisle made a motion to approve and post the November 17, 2020 Special Town Meeting warrant. The motion was seconded and passed unanimously.

**NEW BUSINESS**

CH. 61B – RIGHT OF FIRST REFUSAL – 38 CARTER ROAD

H. Billings indicated that the Board is in receipt of a Notice of Intent to Sell a piece of property (approximately 6 acres) currently classified under Chapter 61B located at 38 Carter Road. A copy of a purchase and sale agreement for the property in the amount of \$250,000 is enclosed. Our pertinent boards and departments have received copies of the notice; comments received indicate that there is no compelling public purpose for the use of the property.

S. Albert made a motion vote not to exercise the Town's Right of First Refusal on the property located at 38 Carter Road (Map 124, Parcel 38/1), consisting of approximately 6 acres. The motion was seconded and passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 6:10 p.m.

Salvatore J. Albert Jr., Clerk  
*(Prepared by S. Lahtinen)*