

**Members Present:** Heather M. Billings, James A DeLisle, Salvatore J. Albert Jr.

**Others Present:** Mark Hawke, Stephanie Lahtinen

## **CALL TO ORDER**

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

## **APPROVALS**

### WARRANTS

J. DeLisle made a motion to approve the following warrants:

Accounts Payable      21-27A      12/15/2020      \$101,957.44

The motion was seconded and passed unanimously.

### MINUTES OF NOVEMBER 30, 2020

S. Albert made a motion to approve the minutes of November 30, 2020. The motion was seconded and passed unanimously.

### FY2022 BUDGET CALL LETTER

J. DeLisle made a motion to approve the annual budget letter, setting forth the timeline for budget and special article submissions for Fiscal Year 2022. The motion was seconded and passed unanimously.

### PAYROLL AUTHORIZATION – BOARD OF HEALTH ADMINISTRATIVE ASSISTANT

S. Albert made a motion to approve the payroll change request and authorization to hire Elizabeth Penney as the Board of Health Administrative Assistant, upon the retirement of Joyce Lucander. The motion was seconded and passed unanimously.

The Board thanked Joyce Lucander for her many years of dedicated service to the town.

### APPOINTMENT – CROCKER POND

S. Albert made motion to appoint Sharon Lewis to the Crocker Pond Area Recreation Committee for a term to end June 30, 2023. The motion was seconded and passed unanimously.

### 2021 LICENSE RENEWALS

S. Albert made a motion to approve the following licenses for 2021:

| Type              | Fee      | Name                   | Company Name                        |
|-------------------|----------|------------------------|-------------------------------------|
| Common Victualler | \$ 50.00 | Joe Serio              | Westminster Pharmacy                |
| Common Victualler | \$ 50.00 | James Crowley          | Wachusett Mountain Associates, Inc. |
| Common Victualler | \$ 50.00 | Daniel LeBlanc         | Douglas E. Hicks VFW Grill          |
| Common Victualler | \$ 50.00 | Sean J. McNally        | Blueprint Bar and Grille            |
| Common Victualler | \$ 50.00 | Donald Foster          | The Old Mill Restaurant             |
| Common Victualler | \$ 50.00 | Laura Caron-Gustus     | Westminster Golf Course             |
| Common Victualler | \$ 50.00 | Richard Nicholson      | Eurest Dining At Tyco               |
| Common Victualler | \$ 50.00 | Priscilla Panagiotidis | Stefanos' House of Pizza            |
| Common Victualler | \$ 50.00 | Derek Strazdas         | Kay's Dairy Bar                     |
| Common Victualler | \$ 50.00 | Victor Abdo            | Mike's Pizza                        |
| Common Victualler | \$ 50.00 | Dan Bartkus            | The Woods of Westminster            |
| Common Victualler | \$ 50.00 | Tracy Girard-Simeone   | The Angler                          |
| Common Victualler | \$ 50.00 | Huazhen Chen           | Green Tea                           |

*Town of Westminster – Board of Selectmen Meeting Minutes – Monday December 14, 2020*

|                   |           |                       |                             |
|-------------------|-----------|-----------------------|-----------------------------|
| Common Victualler | \$ 50.00  | Beth Bowen            | The Narrows Bed & Breakfast |
| Common Victualler | \$ 50.00  | Laura Salvucci        | Cumberland Farms            |
| Common Victualler | \$ 50.00  | Edward LaFortune      | Wachusett Brewery           |
| Common Victualler | \$ 50.00  | Antone Mansour        | Town House of Pizza         |
| Amusements        | \$ 200.00 | Laura Caron-Gustus    | Westminster Golf Course     |
| Amusements        | \$ 200.00 | Sean J. McNally       | Blueprint Bar and Grille    |
|                   |           |                       |                             |
| Class II          | \$ 50.00  | John Laserte          | North Atlantic Trading Co.  |
| Class II          | \$ 50.00  | Charles T. Branch III | Albert's Used Cars          |
| Class II          | \$ 50.00  | Steven W. Donahue     | Westminster Collision       |
|                   |           |                       |                             |
| Class III         | \$ 50.00  | Charles T. Branch III | Albert's Used Cars          |

The motion was seconded and passed unanimously.

## **NEW BUSINESS**

### WESTMINSTER SENIOR RESIDENCES – LETTER OF SUPPORT

J. DeLisle made a motion to sign a letter of support for Commonwealth Community Developers seeking DHCD grant funding for the construction of a senior housing project behind the Senior Center. The motion was seconded and passed unanimously.

## **ADJOURNMENT**

The meeting was adjourned at 6:06 p.m.

Salvatore J. Albert Jr., Clerk

*(Prepared by S. Lahtinen)*