

Members Present: Heather M. Billings, James A DeLisle, Salvatore J. Albert Jr.

Others Present: Mark Hawke, Stephanie Lahtinen, Keith Harding

CALL TO ORDER

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

APPROVALS

WARRANTS

J. DeLisle made a motion to approve the following warrants:

Accounts Payable	21-29A	12/30/2020	\$233,845.23
Payroll	21-29B	12/30/20	\$172,864.24

The motion was seconded and passed unanimously.

MINUTES OF DECEMBER 14, 2020

S. Albert made a motion to approve the minutes of December 14, 2020. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – BOARD OF HEALTH ASSISTANT AGENT

J. DeLisle made a motion to approve the payroll change request and authorization to hire Abigail Conlin as the Assistant Health Agent, filling a vacancy. The motion was seconded and passed unanimously.

ADA GRANT

S. Albert made motion to authorize the Town Administrator to sign a grant for \$27,060 to address critical access barriers at the Town Hall, Library and Crocker Pond. The motion was seconded and passed unanimously.

NEW BUSINESS

SCHEDULE FEBRUARY 2, 2021 SPECIAL TOWN MEETING

S. Albert made a motion to schedule a Special Town Meeting on Tuesday February 2, 2021 at 7:30pm and the Westminster Elementary School to consider the installation of a water main on Town Farm Road; and to open the warrant on January 5, 2021 and close at the end of business on January 12, 2021. The motion was seconded by H. Billings and passed with J. DeLisle recusing himself.

BOARD OF SELECTMEN MEETING SCHEDULE

The Board of Selectmen will meet on the following dates in room 205 at Town Hall:

January 13, 2021 5:00pm	January 25, 2021 5:00pm	February 2, 2021 7:00pm
February 22, 2021 5:00pm	March 8, 2021 5:00pm	April 5, 2021 5:00pm
April 12, 2021 6:00pm	April 26, 2021 6:00pm	May 10, 2021 6:00pm

ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

Salvatore J. Albert Jr., Clerk

(Prepared by S. Lahtinen)