

**Members Present:** Wayne R. Walker, Heather M. Billings, James A. DeLisle

**Others Present:** Karen Murphy, Stephanie Lahtinen, Mike Fortin, Joe Flanagan, Melody Smith, Keith Harding, Julie Costello, Tony Roselli

### **CALL TO ORDER**

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

### **ANNOUNCEMENTS**

### **APPROVALS**

#### WARRANTS

H. Billings made a motion to approve the following warrants.

July 22, 2016	Accounts Payable 17-03A	\$34,104.04
July 21, 2016	Payroll 17-04B	\$186,750.02
July 25, 2016	Payroll 17-04C	\$163,710.74

The motion was seconded and passed unanimously.

#### MINUTES OF JULY 11, 2016

J. DeLisle made a motion to approve the meeting minutes of July 11, 2016. The motion was seconded and passed unanimously.

#### APPOINTMENT/PAYROLL AUTHORIZATION INTERIM BUILDING COMMISSIONER

H. Billings made a motion to appoint Paul Blanchard as the Interim Building Commissioner and Zoning Enforcement Officer. The motion was seconded and passed unanimously.

#### PAYROLL AUTHORIZATION – ALTERNATE WIRING INSPECTOR

H. Billings made a motion to approve the payroll authorization for Harry Parviainen as Alternate Wiring Inspector. The motion was seconded and passed unanimously.

#### PAYROLL AUTHORIZATIONS – LIBRARY AIDE

H. Billings made a motion to hire Janice LeClair as a part time Library Aide. The motion was seconded and passed unanimously.

#### PAYROLL AUTHORIZATION – LIBRARY ASSISTANT

H. Billings made a motion to hire Bonnie Buckingham-Stone as part time Library Assistant. The motion was seconded and passed unanimously.

### **HEARINGS/OTHER SCHEDULED MATTERS**

#### FY2015 FINANCIAL AUDIT

Tony Roselli from Roselli, Clark and Associates reviewed the FY2015 Audit Report with the Board. He indicated that the town has AA+ bond rating which is a nearly perfect rating. The town is in very good standing financially and continues to comply with all suggestions made by the auditors to improve its position.

**EXECUTIVE SESSION**

There was no Executive Session needed at this meeting.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:19 p.m.

James A. DeLisle, Clerk  
*(Prepared by S. Lahtinen)*