

**Members Present:** Wayne R. Walker, Heather M. Billings, James A. DeLisle

**Others Present:** Karen Murphy, Stephanie Lahtinen, Tom Torrans, Ross Barber, Joe Flanagan, Kevin Keena, Kerry Koskinen, Jim Happy

### **CALL TO ORDER**

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

### **ANNOUNCEMENTS**

### **APPROVALS**

#### WARRANTS

H. Billings made a motion to approve the following warrants.

September 8, 2016      Accounts Payable 17-10A      \$193,902.22

The motion was seconded and passed unanimously.

#### MINUTES OF AUGUST 22<sup>ND</sup> AND 29<sup>TH</sup> 2016

J. DeLisle made a motion to approve the meeting minutes of August 22, 2016. The motion was seconded and passed unanimously.

J. DeLisle made a motion to approve the meeting minutes of August 29, 2016. The motion was seconded and passed unanimously.

#### 911 GRANT APPLICATION

H. Billings made a motion to authorize Chief Albert to apply for a 911 grant in the amount of \$21,129; the funds will be reimbursed to the town for dispatch and related training. The motion was seconded and passed unanimously.

#### CONTRACTS:

##### RICOH COPIER LEASE

H. Billings made a motion to enter into a 36 month lease for copiers at the fire station, police station, DPW and library for a cost of \$609.20/mo. The motion was seconded and passed unanimously.

##### WESTON AND SAMPSON CONSULTING AGREEMENT

H. Billings made a motion to approve the agreement for environmental consulting services to conduct an independent review of the ongoing cleanup of the Cresticon property abutting the Crocker Pond Recreation Area. The motion was seconded and passed unanimously.

##### HAYNES, LIENECK AND SMITH CONSULTING AGREEMENT

H. Billings made a motion to enter into an agreement with Paul Lieneck for the design and bidding of the portico for the Community Senior Center for a cost of \$7,750. The motion was seconded and passed unanimously.

### **HEARINGS/OTHER SCHEDULED MATTERS**

#### ENERGY ADVISORY COMMITTEE – MASTER PLAN IMPLEMENTATION UPDATE

Kerry Koskinen and Kevin Keena, Energy Advisory Committee members, discussed the Master Plan Implementation schedule according to following criteria outlined in the Master Plan:

- Training and Materials for New Board/Committee/Commission Members: there has been no formal training outside the town process for membership on the EAC
- Pursue Grant Opportunities Under the MA Green Communities Program – The EAC has focused over 80% of its efforts to the Green Communities program since 2012
- Investigate Options for Creating a Solar Farm on Town-Owned Land – net metering is the most logical and simple solution to this item as building a solar farm on town land is not feasible at this time
- Encourage New Development to “Build Green” – Westminster had adopted a stretch code for new construction

#### MONTY TECH – REQUEST TO WAIVE FEES

The Board discussed the requested waiver of the building fees associated with the new Vet Tech Center at Monty Tech. The Selectmen indicated that this project would incur fees of approximately \$25,000, and would be a heavy workload for the Town’s building department, which until recently was understaffed.

H. Billings made a motion to respectfully decline the request for the waiver of fees for the Vet Tech Center at Monty Tech. The motion was seconded and passed unanimously.

#### **EXECUTIVE SESSION**

There was no Executive Session at this meeting.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:37p.m.

James A. DeLisle, Clerk  
*(Prepared by S. Lahtinen)*