

Members Present: Heather M. Billings, James A. DeLisle

Members Absent: Wayne R. Walker

Others Present: Karen Murphy, Stephanie Lahtinen, Doug Hurley

CALL TO ORDER

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

APPROVALS

WARRANTS

J. DeLisle made a motion to approve the following warrant.

February 16, 2017 Accounts Payable 17-34A \$1,029,203.23

The motion was seconded and passed unanimously.

MINUTES OF FEBRUARY 6, 2017

J. DeLisle made a motion to approve the meeting minutes of February 6, 2017. The motion was seconded and passed unanimously.

SOLAR FACILITY TAX AND SURETY AGREEMENTS – WESTMINSTER RENEWABLES LLC

J. DeLisle made a motion to approve the solar tax and surety agreements with Westminster Renewables, LLC and authorize Chairman Wayne Walker to sign. The motion was seconded and passed unanimously.

SOLAR FACILITY SURETY AGREEMENTS – THEODORE DRIVE

J. DeLisle made a motion to approve the solar facility surety agreement with Theodore Drive Solar, LLC and authorize Chairman Wayne Walker to sign. The motion was seconded and passed unanimously.

AUTHORIZATION TO DEFICIT SPEND SNOW AND ICE ACCOUNTS

DPW Director Josh Hall is requesting that the Board authorize his department to exceed the appropriations in the Snow and Ice accounts for FY2017.

J. DeLisle made a motion to approve the overspending of the Snow and Ice accounts as requested, in accordance with MGL Chapter 44,s. 31D. The motion was seconded and passed unanimously.

USI CONSULTING GROUP CONTRACT – GASB 75 VALUATION SERVICES

J. DeLisle made a motion to sign a contract with USI Consulting Group for \$4,095, to calculate the Town's OPEB liabilities. The motion was seconded and passed unanimously.

ACCEPT DONATION FROM LIONS CLUB FOR CROCKER POND DEFIBRILLATOR

J. DeLisle made a motion to accept a donation of \$1,500 from the Westminster Lions Club to purchase a defibrillator for Crocker Pond. The motion was seconded and passed unanimously.

The Board thanked the Lions Club for their generous donation.

ONGOING BUSINESS/MISCELLANEOUS

REVISE BUILDING PERMIT AND ELECTRICAL PERMIT FEE SCHEDULES FOR SOLAR PROJECTS

J. DeLisle made a motion to approve the proposed changes to the electrical and building permit fee schedule for solar projects. The motion was seconded and passed unanimously.

FY18 BUDGET AND ANNUAL TOWN MEETING

J. DeLisle made a motion to close the warrant for the May 6, 2017 Annual Town Meeting at the close of business on Wednesday March 8th. The motion was seconded and passed unanimously.

EXECUTIVE SESSION

There was no executive session at this meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:14 p.m.

James DeLisle, Clerk

(Prepared by S. Lahtinen)