

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Karen Murphy, Stephanie Lahtinen, Keith Harding, Ross Barber, Tiffany Davis

CALL TO ORDER

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

ANNOUNCEMENTS

W. Walker stated that the Annual Town Election will be held on Tuesday April 25, 2017 at the Westminster Elementary School from 7:00am to 8:00pm.

APPROVALS

WARRANTS

W. Walker made a motion to approve the following warrants.

4/13/2017	17-41A	Accounts Payable	\$45,375.32
4/20/2017	17-42A	Accounts Payable	\$197,198.08
4/20/2017	17-42B	Payroll	\$186,385.54
4/19/2017	17-42C	Deduction	\$163,651.74

The motion was seconded and passed unanimously.

MINUTES OF APRIL 24, 2017

J. DeLisle made a motion to approve the minutes of April 24, 2017. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – VETERANS’ SERVICE OFFICER

H. Billings made a motion to approve the payroll authorization request to appoint George Kincannon as Veterans’ Service Officer, filling a vacancy. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – WATER/SEWER TRUCK DRIVER/LABORER

H. Billings made a motion to hire Timothy Glasson as Water/Sewer Truck Driver/Laborer, filling a vacancy. The motion was seconded and passed unanimously.

ONGOING BUSINESS/MISCELLANEOUS

APPROVE/ASSIGN MAY 6, 2017 ANNUAL AND SPECIAL TOWN MEETING MOTIONS

The Board reviewed and assigned motions for the Special and Annual Town Meetings being held on May 6, 2017.

NEW BUSINESS

There was no new business at this meeting.

EXECUTIVE SESSION

There was no executive session at this meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:55 p.m.

James DeLisle, Clerk

(Prepared by S. Lahtinen)