

**Members Present:** Wayne R. Walker, Heather M. Billings, James A. DeLisle

**Others Present:** Karen Murphy

### **CALL TO ORDER**

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

### **ANNOUNCEMENTS**

### **APPROVALS**

#### WARRANTS

W. Walker made a motion to approve the following warrant.

7/20/2017      Accounts Payable 18-03A      \$499,422.64

The motion was seconded and passed unanimously.

#### MINUTES OF JULY 10, 2017

W. Walker made a motion to approve the minutes of July 10, 2017. The motion was seconded and passed with H. Billings abstaining.

#### FIRE CAPTAIN CONTRACT

W. Walker made a motion to approve the contract with Fire Captain Kyle Butterfield from July 1, 2017 – June 30, 2020. The motion was seconded and passed unanimously.

#### ACCOUNTING SERVICES CONTRACT

W. Walker made a motion to approve the Accounting Services Contract with Julie Costello for July 1, 2017-June 30, 2018. The motion was seconded and passed unanimously.

#### PAYROLL AUTHORIZATION – COMPUTER INFORMATION SYSTEMS SPECIALIST

J. DeLisle made a motion to approve the pay increase for Jon Maxwell, the part time Computer Information Systems Specialist. The motion was seconded and passed unanimously.

#### PAYROLL AUTHORIZATION – CROCKER POND

W. Walker made a motion to approve the hiring of Jarred Moeckel as Crocker Pond Attendant. The motion was seconded and passed unanimously.

### **HEARINGS/OTHER SCHEDULED MATTERS**

#### RIGHT OF FIRST REFUSAL ON PURCHASE OF PROPERTY CLASSIFIED UNDER MGL CH. 61 – MINOTT RD. /SOUTH ST.

W. Walker made a motion that the Town not exercise its Right of First Refusal on a parcel of property comprised of approximately 13 acres and located at 1 Minott Road/South Street. The property is currently owned by Peggie Becker and the proposed sale price is \$400,000. The motion was seconded and passed unanimously.

### **NEW BUSINESS**

#### DISPOSITION OF OLD TOWN HALL (HISTORIC MEETINGHOUSE)

W. Walker made a motion to approve Draft #4 of the Old Town Hall/Historic Meetinghouse Request for Proposals as well as the Preservation Restriction. The motion was seconded and passed unanimously.

W. Walker made a motion to declare the Old Town Hall/Historic Meetinghouse as surplus property available for disposition in accordance with Town Meeting authorization. The motion was seconded and passed unanimously.

REQUEST FOR SUPPORT REGARDING HOUSE BILL 252 S. 223

W. Walker made a motion to support House Bill 252, S. 223. The motion was seconded and passed unanimously.

WAIVING TENT FEE FOR TOWN BENEFIT

W. Walker made a motion to waive the \$35.00 tent fee for the Neighbors Helping Neighbors Annual Town Benefit to be held on Sunday August 13<sup>th</sup> on the Town Common. The motion was seconded and passed with J. DeLisle abstaining.

**EXECUTIVE SESSION**

There was no executive session at this meeting.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:13 p.m.

Wayne R. Walker, Clerk  
(Prepared by S. Lahtinen)