

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Karen Murphy, Stephanie Lahtinen, Mickey Nussey, Relay for Life; Keith Harding, Steve Wallace; Alexander Mazin, Trichome Health; Phillip Silverman, Counsel for Trichome Health; Doneen Durling, Gardner News; Amanda Burke, Fitchburg Sentinel and Enterprise

CALL TO ORDER

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV and the Gardner News.

ANNOUNCEMENTS

APPROVALS

WARRANTS

W. Walker made a motion to approve the following warrants.

8/3/2017	Accounts Payable 18-05A	\$23,827.20
8/10/2017	Payroll 18-06B	\$201,986.00

The motion was seconded and passed unanimously.

MINUTES OF AUGUST 7, 2017

W. Walker made a motion to approve the minutes of August 7, 2017. The motion was seconded and passed unanimously.

RELAY FOR LIFE – REQUEST FOR PERMISSION TO HOLD CRAFT FAIR AT COMMUNITY/SENIOR CENTER

Mickey Nussey, a Westminster resident and member of the Relay for Life planning team was present at this meeting to discuss the craft fair requested for November.

The Board's approval is required for this event as they will be collecting money from the crafters for holding the booth space for them, all money raised from booth rentals will be donated to the Relay for Life.

W. Walker made a motion to approve the application for the Relay for Life Craft Fair to be held at the Community Senior Center on Saturday November 18th. The motion was seconded and passed unanimously.

CONTRACT - LYNNE FOUNTAIN CREATIVE – REPRINT TOWN PROMOTIONAL BROCHURE

W. Walker made a motion to execute a contract with Lynne Fountain Creative in an amount of \$2,200 to design and reprint the Town Promotional Brochure and Map. The motion was seconded and passed unanimously.

POLICE UNION CONTRACT AMENDMENT

W. Walker made a motion to accept the Police Union Contract Amendment, allowing the Chief to set the schedule for the position of Detective as working either a 5 and 2 shift or a 4 and 2 shift. The motion was seconded and passed unanimously.

APPOINTMENT/PAYROLL AUTHORIZATION – POLICE DETECTIVE

W. Walker made a motion to appoint Nicholas Auffrey as Police Detective, filling a vacancy left by Ralph LeBlanc when he was promoted to Sergeant. The motion was seconded and passed unanimously.

APPOINTMENT OF ELECTION OFFICIALS

W. Walker made a motion to appoint the following Election Officials for a term effective until August 15, 2018:

Susan Anderson	Karen Brighenti	Claudette Casey
Anne Cundari	Theresa Grenier	Mary-Beth Haley Cormier
Albert Hughes	Gloria Hughes	Cynthia Hastings-Brutvan
Constance Kotoski	Joan Longcope	Laila Michaud
Barbara Parsons	Kathy Pelullo	Nancy Sides
Sandy Thibodeau	Susan Yraola	

The motion was seconded and passed unanimously.

H. Billings declared a recess at 6:12p.m. The Board reconvened at 6:15 p.m.

HEARINGS/OTHER SCHEDULED MATTERS

TRICHOME HEALTH – REQUEST FOR LETTER OF SUPPORT OR NON-OPPOSITION TO LOCATE REGISTERED CULTIVATION AND DISPENSARY FOR MEDICAL MARIJUANA AT 25 THEODORE DRIVE (CONT. FROM 8/7/17)

Alex Mazin and Atty. Philip Silverman were present to further discuss the request for letter of support or non-opposition for the cultivation and dispensary of medical marijuana at 25 Theodore Drive.

The Board and the Trichome representatives discussed the matter further. The Board indicated they would like Trichome to return at the September 11th meeting as they would like to get more information from the Board of Health prior to making to a decision.

NEW BUSINESS

HOUSEKEEPING ITEM – RESCIND BOARD OF SELECTMEN EARTH REMOVAL REGULATIONS

W. Walker made a motion to rescind the Board of Selectmen Earth Removal Regulations, Chapter 209 of the Bylaws of the Town of Westminster, per Article 13 of the November 19, 2013 Special Town Meeting. The motion was seconded and passed unanimously.

EXECUTIVE SESSION

H. Billings moved that the board enter into Executive Session at 6:39 p.m. to conduct a strategy session in preparation for contract negotiations with non-union personnel. W. Walker seconded the motion. Mr. Walker indicated that the meeting would adjourn directly following Executive Session. The motion was passed unanimously on a roll call vote.

ADJOURNMENT

The meeting was adjourned directly from Executive Session at 7:05 p.m.

Wayne R. Walker, Clerk
(Prepared by S. Lahtinen)