

**Members Present:** Wayne R. Walker, Heather M. Billings, James A. DeLisle

**Others Present:** Karen Murphy, Stephanie Lahtinen, Keith Harding

### **CALL TO ORDER**

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall.

### **APPROVALS**

#### WARRANTS

W. Walker made a motion to approve the following warrants.

9/28/2017	Accounts Payable 18-13A	\$68,218.05
	Payroll 18-14B	\$189,572.06
10/2/2017	Deduction 18-14C	\$164,088.77

The motion was seconded and passed unanimously.

#### MINUTES OF OCTOBER 2, 2017

W. Walker made a motion to approve the minutes of October 2, 2017. The motion was seconded and passed unanimously.

#### PAYROLL AUTHORIZATION – DPW

W. Walker made a motion to approve and sign the payroll authorization form to Shawn Reddy as Highway Department Truck Driver/Laborer, subject to DPW Commission approval. The motion was seconded and passed unanimously.

#### SIGN WARRANT FOR NOVEMBER 7 STATE PRIMARY

W. Walker made a motion to approve and sign the warrant for the November 7 State Primary, to fill the vacant Senate seat that occurred with the resignation of Senator Jennifer Flanagan. The motion was seconded and passed unanimously.

#### ACCEPT PURPLE HEART SIGN DONATIONS

W. Walker made a motion to accept the following donations for the purchase of twelve Purple Heart signs:

- Ryan Patrick Jones, Heart of a Hero Foundation	\$210.34
- AMVETS Post 2012	\$225.00
- American Legion Post 174	\$210.34
- VFW Post 1389	\$210.34

The motion was seconded and passed unanimously.

### **NEW BUSINESS**

#### SCHEDULE SPECIAL TOWN MEETING

W. Walker made a motion to schedule a Special Town Meeting for Tuesday November 28<sup>th</sup>, 7:30pm at the Westminster Elementary School. The motion was seconded and passed unanimously.

W. Walker made a motion to open the warrant this evening, and close it at the end of business on Monday October 30<sup>th</sup>. The motion was seconded and passed unanimously.

**EXECUTIVE SESSION**

H. Billings moved that the board enter into Executive Session at 6:19 p.m. to conduct a strategy session in preparation for contract negotiations with non-union personnel. W. Walker seconded the motion. Mr. Walker indicated that the meeting would adjourn directly following Executive Session. The motion was passed unanimously on a roll call vote.

**ADJOURNMENT**

The meeting was adjourned at 6:30 p.m.

Wayne R. Walker, Clerk

*(Prepared by S. Lahtinen)*