

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Karen Murphy, Stephanie Lahtinen, Keith Harding, Steve Wallace; Fred Confalone, Waste Management; Brian Riley, KP Law; Doneen Durling, Gardner News

CALL TO ORDER

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV, and the Gardner News.

ANNOUNCEMENTS

H. Billings announced that Clay Swenor has built a to-scale model of the fire department's "Always Ready" pumper truck. It will be on display in the lobby of the Town Hall, near the Treasurer/Collectors office.

The Board is in receipt of notice of the retirement of Conservation Agent, Bob Maki at the end of this year. Mr. Maki has been employed with the Town for over ten years.

H. Billings indicated that there are two open positions on the Zoning Board of Appeals, as well as three part time paid positions of Cemetery Laborer, ZBA Clerk, and Conservation Agent (after the first of the year). Inquiries can be directed to Karen Murphy, Town Administrator.

APPROVALS

WARRANTS

W. Walker made a motion to approve the following warrants.

10/26/2017	Accounts Payable 18-17A	\$1,097,345.43
11/01/2017	Payroll 18-18B	\$173,193.56
11/02/2017	Deduction 18-18C	\$199,652.51

The motion was seconded and passed unanimously.

MINUTES OF OCTOBER 16, 2017

W. Walker made a motion to approve the minutes of October 16, 2017. The motion was seconded and passed unanimously.

NEW BUSINESS

TOWN COUNSEL – RECREATIONAL MARIJUANA LAW

Atty. Riley and the Board discussed the recent changes to the recreational marijuana legislation and provided the town with additional information for consideration regarding the effect this may have in Westminster.

The Board discussed the various options available to the Town in this circumstance, and will determine the best course of action at a later date.

REVIEW SPECIAL TOWN MEETING WARRANT ARTICLE SUBMISSIONS

The Board reviewed and discussed the 22 Special Town Meeting warrant article submissions.

The Board instructed the Town Administrator to contact the Conservation Commission to see if they could postpone their article to the Annual Town Meeting in May, as it was not an emergency or time sensitive situation.

AUTHORIZATION TO DISPOSE OF TOWN OWNED PROPERTY

W. Walker made a motion to put the following town owned properties out to bid, as all three properties have been previously declared surplus by Town Meeting:

- Willard Road, minimum bid amount: \$2,350
- 28 Cross Road, minimum bid amount: \$2450
- State Road West, minimum bid amount: \$4100

The motion was seconded and passed unanimously.

EXECUTIVE SESSION

H. Billings moved that the board enter into Executive Session at 6:51 p.m. to consider the purchase, exchange, lease or value of real property and declare that an open meeting may have a detrimental effect on the negotiating position of the public body. W. Walker seconded the motion. Mr. Walker indicated that the meeting would adjourn directly following Executive Session. The motion was passed unanimously on a roll call vote.

ADJOURNMENT

The meeting was adjourned at 7:10 p.m.

Wayne R. Walker, Clerk
(Prepared by S. Lahtinen)