

**Members Present:** Heather M. Billings, James A. DeLisle, Wayne R. Walker

**Others Present:** Karen Murphy, Stephanie Lahtinen, Steve Wallace, ML Altobelli, Keith Harding, Noam Goldstein, MRPC

**CALL TO ORDER**

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

**ANNOUNCEMENTS**

**APPROVALS**

WARRANTS

W. Walker made a motion to approve the following warrants.

02/01/2018	Accounts Payable 31A	\$34,120.91
02/08/2018	Payroll 32B	\$197,512.85
02/07/2018	Deduction 32C	\$171,270.30

The motion was seconded and passed unanimously.

MINUTES OF JANUARY 22, 2018

W. Walker made a motion to approve the minutes of January 22, 2018. The motion was seconded and passed unanimously.

2018 FARMERS MARKET RULES AND REGULATIONS UPDATE

ML Altobelli presented the updated Farmers Market rules and regulations to the Board of Selectmen. She indicated that these new policies will help the market run more smoothly and continue to have high quality vendor booths for the patrons.

W. Walker made a motion to adopt the 2018 Rules and Regulations as presented. The motion was seconded and passed unanimously.

**HEARINGS/OTHER SCHEDULED MATTERS**

MRPC – UPDATE ON HOUSING PRODUCTION PLAN

Noam Goldstein presented the Board with the Executive Summary of the Housing Production Plan. There was a brief discussion, S. Wallace stated that this plan will serve as the housing chapter of the Master Plan and is good for five years.

W. Walker made a motion to authorize MRPC to submit the Housing Production Plan to the Department of Housing and Community Development (DHCD) for their approval. The motion was seconded and passed unanimously.

**EXECUTIVE SESSION**

There was no executive session at this meeting.

**ADJOURNMENT**

The meeting was adjourned at 6:12 p.m.

Wayne R. Walker, Clerk  
*(Prepared by S. Lahtinen)*