

Members Present: James A. DeLisle, Heather M. Billings

Members Absent: Wayne R. Walker

Others Present: Karen Murphy, Stephanie Lahtinen; Doneen Durling, the Gardner News

CALL TO ORDER

J. DeLisle called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV and the Gardner News.

ANNOUNCEMENTS

J. DeLisle announced that the Annual Town Benefit Day will be held on Sunday August 12, 2018 from 11:00am – 5:00pm.

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrants.

July 5, 2018	Accounts Payable	18-53A	\$46,505.56
July 9, 2018	Payroll	18-53B	\$103,029.41
July 5, 2018	Accounts Payable	19-01A	\$1,869,159.93
July 10, 2018	Payroll	19-02B	\$184,436.35
July 10, 2018	Deduction	19-02C	\$97,266.22

The motion was seconded and passed unanimously.

RELAY FOR LIFE - SENIOR CENTER CRAFT FAIR APPLICATION

The management team of the Gardner Relay for Life is looking to hold a fundraising craft fair at the Senior Center on Saturday November 17, 2018.

H. Billings made a motion to approve the application for the Relay for Life Craft Fair. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS

Cemetery Stipends

H. Billings made a motion to approve a one time, \$600 stipend for Ray Rathier and Frank Scarele to compensate them for the extra work that was required while the Town was searching for a new Cemetery Superintendent. The motion was seconded and passed unanimously.

Parks and Recreation

H. Billings made a motion to approve the payroll authorizations for Colton Bosselait and Michael O'Brien, as part time seasonal Parks and Recreation employees. The motion was seconded and passed unanimously.

ZBA Recording Secretary

H. Billings made a motion to hire Jessica Sutton as the part time Zoning Secretary. The motion was seconded and passed unanimously.

Acting Police Chief

H. Billings made a motion to approve the payroll authorization granting Acting Police Chief Michael McDonald a weekly stipend. The motion was seconded and passed unanimously.

AGRICULTURAL COMMISSION APPOINTMENT

H. Billings made a motion to appoint John Cook to the Agricultural Commission for a term of three years. The motion was seconded and passed unanimously.

NEW BUSINESS

YEAR END TRANSFERS

H. Billings made a motion to transfer \$23 from the Assessors In State Travel to Wages, Part Time Personnel. The motion was seconded and passed unanimously.

EXECUTIVE SESSION

There was no executive session at this meeting.

ADJOURNMENT

The meeting was adjourned at 6:09 p.m.

Heather M. Billings, Clerk
(Prepared by S. Lahtinen)