

Members Present: James A. DeLisle, Heather M. Billings

Members Absent: Wayne R. Walker

Others Present: Karen Murphy, Stephanie Lahtinen, Mike McDonald, Jeff Shampine, Bill Ewing, Stephen Landry, Sentinel and Enterprise; David LeBlanc

CALL TO ORDER

J. DeLisle called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV and the Sentinel and Enterprise.

ANNOUNCEMENTS/PRESENTATIONS

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrants.

January 21, 2019	Accounts Payable 19-30A	\$1,073,374.12
January 24, 2019	Payroll 19-30B	\$198,737.34
January 24, 2019	Deduction 19-30C	\$175,078.48

The motion was seconded and passed unanimously.

MINUTES OF JANUARY 28, 2019

H. Billings made a motion to approve the minutes of January 28, 2019. The motion was seconded and passed unanimously.

PARKS AND RECREATION COMMISSION APPOINTMENT

H. Billings made a motion to appoint Ralph LeBlanc to the Parks and Recreation Commission. The motion was seconded and passed unanimously.

APPOINTMENT/PAYROLL AUTHORIZATION

Full Time Firefighter

H. Billings made a motion to approve the payroll authorization for Joshua Emerson as a full time firefighter. The motion was seconded and passed unanimously.

Full Time Police Officer

H. Billings made a motion to approve the payroll authorization for David LeBlanc and appoint him as a full time police officer. The motion was seconded and passed unanimously.

CONTRACT AMENDMENT BULLDOG FIRE APPARATUS

H. Billings made a motion to approve the contract amendment with Bulldog Fire Apparatus for \$571,683 (\$745 higher than the original contracted amount). The motion was seconded and passed unanimously.

NEW BUSINESS

DECLARE AND AUTHORIZE DISPOSAL OF SURPLUS PROPERTY

K-9 Bruin

H. Billings made a motion to declare K-9 Bruin as surplus property. The motion was seconded and passed unanimously.

K-9 Vehicle and Equipment

H. Billings made a motion to declare the K-9 Vehicle and related equipment as surplus. The motion was seconded and passed unanimously.

Chief McDonald explained to the Board that due to the discontinuance of the K-9 program at the Westminster Police Department, he is recommending disposing of the surplus property associated with it. Chief McDonald is actively seeking a new and suitable home for k-9 Bruin and has had interest from other communities regarding the K-9 cruiser and its equipment.

EXECUTIVE SESSION

ADJOURNMENT

The meeting was adjourned at 6:11 p.m.

Heather M. Billings, Clerk
(Prepared by S. Lahtinen)