

**Members Present:** James A. DeLisle, Heather M. Billings

**Members Absent:** Wayne R. Walker

**Others Present:** Karen Murphy, Stephanie Lahtinen, Ellen Sheehan, Michael McDonald; Doneen Durling, Gardner News; Stephen Landry, Sentinel and Enterprise

### **CALL TO ORDER**

J. DeLisle called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV, Sentinel and Enterprise and the Gardner News.

### **APPROVALS**

#### WARRANTS

H. Billings made a motion to approve the following warrants.

March 7, 2019 Accounts Payable 19-36A      \$205,865.75

The motion was seconded and passed unanimously.

#### MINUTES OF FEBRUARY 25, 2019

H. Billings made a motion to approve the minutes of February 25, 2019. The motion was seconded and passed unanimously.

#### POLICE CHIEF CONTRACT AND SWEARING IN

H. Billings made a motion to approve the contract with Michael McDonald for Police Chief. The motion was seconded and passed unanimously.

Town Clerk Ellen Sheehan performed the swearing in ceremony for Chief McDonald.

#### ESTABLISH POLICE DEPARTMENT GIFT ACCOUNT

H. Billings made a motion to create a Police Department gift account, based on the recommendation of the Town Accountant Julie Costello. The motion was seconded and passed unanimously.

#### LOCAL PROJECTS FOR MRPC COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (MRCEDS)

H. Billings made a motion to submit the Simplex Drive Industrial District and the Westminster Business Park as projects for inclusion in the MRCEDS report. The motion was seconded and passed unanimously.

### **ONGOING BUSINESS**

#### APPROVE APRIL 2, 2019 SPECIAL TOWN MEETING WARRANT

H. Billings made a motion to approve the Special Town Meeting warrant, as printed. The motion was seconded and passed unanimously.

### **NEW BUSINESS**

#### BOARD OF SELECTMEN MEETING SCHEDULE

The Board will meet at 6:00pm on the following dates, unless otherwise noted:

March 18, 2019

April 1, 2019

April 22, 2019

April 29, 2019

May 13, 2019

**EXECUTIVE SESSION**

There was no Executive Session at this meeting.

**ADJOURNMENT**

The meeting was adjourned at 6:11 p.m.

Heather M. Billings, Clerk  
*(Prepared by S. Lahtinen)*