

**Members Present:** James A. DeLisle, Wayne R. Walker, Heather M. Billings

**Others Present:** Karen Murphy, Stephanie Lahtinen

### **CALL TO ORDER**

J. DeLisle called the meeting to order at 6:30 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

### **ANNOUNCEMENTS**

### **APPROVALS**

#### WARRANTS

W. Walker made a motion to approve the following warrants.

March 7, 2019 Accounts Payable 19-36A      \$205,865.75

The motion was seconded and passed unanimously.

#### MINUTES OF APRIL 1, 2019

W. Walker made a motion to approve the minutes of April 1 2019. The motion was seconded and passed unanimously.

#### PAYROLL AUTHORIZATION

W. Walker made a motion to approve the payroll authorization for Ryan Leger, as Highway Truck Driver/Laborer. The motion was seconded and passed unanimously.

#### CONTRACT WITH LHS ASSOCIATES FOR POLL PADS

W. Walker made a motion to approve the contract with LHS Associates for Poll Pads to be used to check in voters for the Annual Town Meeting, the cost will be \$2,580 for the first year and an annual warranty fee of \$500 for the years two and three. The motion was seconded and passed unanimously.

### **ONGOING BUSINESS/MISCELLANEOUS**

#### REVIEW/APPROVE MAY 4, 2019 ANNUAL TOWN MEETING WARRANT

W. Walker made a motion to approve the May 4<sup>th</sup> Special Town Meeting Warrant. The motion was seconded and passed unanimously.

### **NEW BUSINESS**

#### CLOSE OUT CAPITAL PROJECT FUNDS

W. Walker made a motion to close out the following capital project funds:

Town Hall - \$21,464.82

Senior Center - \$7,524.30

The motion was seconded and passed unanimously.

#### SURPLUS PROPERTY

W. Walker made a motion to declare a Toro-King Snowblower Model 38620 as surplus and available for disposal with a minimum bid of \$50. The motion was seconded and passed unanimously.

**EXECUTIVE SESSION**

There was no executive session at this meeting.

**ADJOURNMENT**

The meeting was adjourned at 6:41 p.m.

Heather M. Billings, Clerk  
*(Prepared by S. Lahtinen)*