

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Karen Murphy, Stephanie Lahtinen, Josh Hall, Michael McDonald, Kyle Butterfield, Lorraine Emerson, Ross Barber, Vance Butterfield, Keith Harding, ML Altobelli; Christian McMahan, Wachusett Brewery

CALL TO ORDER

W. Walker called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

ANNOUNCEMENTS

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrant.

June 10, 2019 Accounts Payable 19-50A \$16,778.73

The motion was seconded and passed unanimously.

MINUTES OF JUNE 3, 2019

H. Billings made a motion to approve the minutes of June 3, 2019. The motion was seconded and passed unanimously.

BOND ANTICIPATION NOTE RENEWAL – IN LINE SEWER STORAGE PROJECT

Treasurer/Collector Melody Smith is requesting the approval of a Bond Anticipation Note in the amount of \$254,682 for the In Line Sewer Storage System with Greenfield Bank at an interest rate of 2.1%.

H. Billings made a motion to execute the Bond Anticipation Note Renewal, in the amount of \$254,682 with Greenfield Bank, at an interest rate of 2.1%. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION

Veterans' Services Officer

H. Billings made a motion to appoint Sara Wyman as Veterans Services Officer. The motion was seconded and passed unanimously.

Crocker Pond Attendants

H. Billings made a motion to appoint Charles Smith and Alex Caruso as Crocker Pond Attendants. The motion was seconded and passed unanimously.

CONTRACT – TOWN ACCOUNTANT

H. Billings made a motion to sign the contract with Julie Costello, for a term of three years through June 30, 2022. The motion was seconded and passed unanimously.

REQUESTS FOR ONE YEAR EXTENSION OF ARTICLES

H. Billings made a motion to extend the following articles for one year:

DPW Sewer District Bylaw (Art. 17 5/7/2016 ATM)

Assessors Revaluation (Art. 13 5/7/2016 ATM)

Hager Park Commission Forest Management Plan (Art. 18 5/7/2016 ATM) and Rambler Area Improvements (Art. 19 5/7/2016 ATM)

Crocker Pond Committee Handicap Walkway (Art 21 5/7/2016 ATM)

The motion was seconded and passed unanimously.

INTERDEPARTMENTAL TRANSFER REQUESTS

H. Billings made a motion to approve the interdepartmental transfer request of \$11,700 for the Fire Department. Chief Butterfield will be taking the money from Ambulance Department Full Time Salary and moving it into Fire Department Equipment Maintenance – Motor account to repair corrosion on Engine 5. The motion was seconded and passed unanimously.

ONGOING BUSINESS/MISCELLANEOUS

WACHUSETT BREWERY – PARKING PERMIT EXTENSION

The Board of Selectmen and the DPW Commission convened a joint meeting to discuss the extension of the Wachusett Brewery Parking permit.

After much discussion the Boards agreed to a 30 license extension under the following conditions:

- Meet with the DPW Commission and comply with conditions set forward regarding the wastewater coming from the Brewery
- Continued communication with the Police and Fire Chiefs regarding safety, road crossing, lighting, etc.
- Begin crosswalk and curb cut permitting with MassDOT
- Install a snow fence to insure no one parks on the inline sewer system area

H. Billings made a motion to extend the Brewery parking license agreement for 30 days, through July 22, 2019 according to the provisions above. The motion was seconded and passed unanimously.

APPROVE GUIDELINES FOR PROVIDING CLERICAL POSITIONS TO TOWN BOARD AND COMMITTEES

It was the consensus of the Board to approve the guidelines as recommended by the Town Administrator.

AGCOMM SECRETARY JOB DESCRIPTION

H. Billings made a motion to approve the job description for the AgComm recording secretary. The motion was seconded and passed unanimously.

APPOINT PUBLIC SAFETY BUILDING COMMITTEE

H. Billings made a motion to appoint the following to the Public Safety Building Committee:

Police Chief Michael McDonald

Fire Chief Kyle Butterfield

Fire Lieutenant David Monty

Town Administrator Karen Murphy

Energy Advisory Committee member Kerry Koskinen

Building Commissioner Paul Blanchard

Citizen-at-large Christopher Mossman

Citizen-at-large David Turcotte

Citizen-at-large Von Salmi

The motion was seconded and passed unanimously.

NEW BUSINESS

ANNUAL REAPPOINTMENTS

H. Billings made a motion to reappoint the following:

One Year Appointments

Senior Animal Control Officer	Kristen	Salerno	6/30/2020
Assistant Animal Control Officer	Cheryl	Slack	6/30/2020
Building Commissioner	Paul	Blanchard	6/30/2020
Building Commissioner - Alternate	George	Tignor	6/30/2020
Building Commissioner - Alternate	Sarah	Culgin	6/30/2020
Insp. of Plumbing & Gas Piping	Tom	Wiinikainen	6/30/2020
Ass't. Insp. of Plumb. & Gas Piping	Wayne	Little	6/30/2020
Ass't. Insp. of Plumb. & Gas Piping	James	Imprescia	6/30/2020
Inspector of Wiring	Loring H.	Barrett	6/30/2020
Inspector of Wiring - Alternate	Harry	Parvianen	6/30/2020
Inspector of Wiring - Alternate	Richard	Cannavino	6/30/2020
Fire Chief, Forest Warden & EM Dir.	Kyle	Butterfield	6/30/2020
Emergency Management Radio Operator	Bill	Leger	6/30/2020
Emergency Management	Charles	Clarkson	6/30/2020
Emergency Management	Jeffrey	Curtis	6/30/2020
Emergency Management	Robert	Hamm	6/30/2020
Emergency Management	Clay	Swenor	6/30/2020
Police Chief and Special Constable	Michael	McDonald	6/30/2020
Police Matron	Nanette	Pierce	6/30/2020
Reserve Police Officer	Adam	Prentiss	6/30/2020
Reserve Police Officer	Nicholas	Aveni	6/30/2020
Reserve Police Officer	Colin	Banahan	6/30/2020
Reserve Police Officer	Leroy	Hawkins	6/30/2020
Reserve Police Officer	Steven	Couture	6/30/2020
Reserve Police Officer	David	Napolitano	6/30/2020
Special Police Officer	Robert	Siano	6/30/2020
Special Police Officer	Quinn	Smith	6/30/2020
Special Police Officer	John	Boucher	6/30/2020
Tree Warden	Joshua	Hall	6/30/2020
Veterans' Graves Officer	Mark	Landry	6/30/2020

Three Year Appointments

Town Accountant	Julie	Costello	6/30/2022
Conservation Commission	Daniel	Bartkus	6/30/2022
Conservation Commission	Robert	Gendron	6/30/2022
Conservation Commission	Tim	Sheehan	6/30/2022
Council on Aging	William	Antoniatic	6/30/2022
Council on Aging	Ann	Johnson	6/30/2022
Council on Aging	Dorothy	Barrett	6/30/2022
Crocker Pond Committee	Mary Ann	Falconer	6/30/2022
Crocker Pond Committee	Patricia	Streeter	6/30/2022
Cultural Council	Margaret	Romano	6/30/2022
Cultural Council	Brenda	Malloy	6/30/2022
Historical Commission	Elizabeth	Hannula	6/30/2022
Historical Commission	Joan	Longcope	6/30/2022
Liquor Commission	Allison	Streeter	6/30/2022
Monty Tech School Committee Representative	Ross	Barber	6/30/2022
Public Works Commission	Vance	Butterfield	6/30/2022
Wachusett Mtn. Advisory Council	William	Winturi	6/30/2022
Wachusett Mtn. Advisory Council Alternate	Chris	Mossman	6/30/2022
Full Time Police Officer	Ralph	LeBlanc	6/30/2022
Full Time Police Officer	Jason	Tamulen	6/30/2022
Full Time Police Officer	Edward	Robbins	6/30/2022

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Full Time Police Officer	Nicholas	Auffrey	6/30/2022
Full Time Police Officer	Kent	Benson	6/30/2022
Full Time Police Officer	Nathan	Hawkins	6/30/2022
Full Time Police Officer	David	LeBlanc	6/30/2022
Full Time Police Officer	Andrew	Loescher	6/30/2022
Full Time Police Officer	Amy	Nelson	6/30/2022
Full Time Police Officer	Max	Rameau	6/30/2022
Full Time Police Officer	Jeff	Shampine	6/30/2022
Full Time Police Officer	Jason	Wetherbee	6/30/2022

The motion was seconded and passed unanimously.

EXECUTIVE SESSION

There was no executive session at this meeting.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

James A. DeLisle, Clerk

(Prepared by S. Lahtinen)