Present: Heather M. Billings, John F. Fairbanks Absent: Wayne R. Walker

CALL TO ORDER

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Ms. Billings called the meeting to order at 5:00 p.m. in the Selectmen's Office at Town Hall. She announced that the meeting was being broadcast live and video recorded by Ashburnham Westminster Community Access TV.

APPROVED WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the minutes of February 9, 2015 as printed. The motion was seconded and passed unanimously.

Board members reviewed and approved the following warrants:

February 23, 2015	Accounts Payable #36A	\$904,666.02
	Payroll #36B	\$196,662.61

ANNUAL TOWN ELECTION WARRANT

Mr. Fairbanks moved that the Board approve and sign the April 28, 2015 Annual Town Election warrant. Ms. Billings seconded the motion; motion passed unanimously.

FIRST CONGREGATIONAL CHURCH – USE OF TOWN COMMON

Mr. Fairbanks moved that the Board authorize the First Congregational Church to use the gazebo and town common for its Easter Sunrise service on April 5, 2015 at 6:30 a.m. Ms. Billings seconded the motion; motion passed unanimously.

DPW – REVIEW FY16 BUDGET AND ARTICLES

DPW Commissioners Lorraine Emerson and Vance Butterfield were in attendance. They reviewed the Commission's budget and article requests for FY16. Ms. Emerson noted that they had originally requested \$5,000 for tree replacement, but were informed of the need to make reductions and have therefore removed the request. Mr. Fairbanks suggested that they discuss this need with the Advisory Board. Ms. Emerson advised that salary amounts are in accordance with the approved COLA and Highway Union agreement.

Articles under consideration for DPW include:

- Road maintenance (requesting \$300,000; Capital Planning recommending \$200,000)
- Route 140 Engineering (\$615,000 on Capital Plan)
- ➢ 6-wheel truck (\$175,000- on Capital Plan)
- Pickup truck (Water/Sewer) (\$45,000 on Capital Plan)

Mrs. Murphy advised that the Board is in receipt of a citizens' petition from residents of Bathrick Road seeking funding at the Annual Town Meeting for the pavement of that Road at a cost of approximately \$800,000. Ms. Emerson advised that this project is not in the DPW's plans.

FIRE CHIEF – REVIEW FY16 BUDGET AND ARTICLES

Fire Chief Kevin Nivala was in attendance and reviewed his budget and articles submissions for the Fire, Ambulance and Emergency Management departments. Articles for these departments include:

- HazMat Revolving Fund
- Replace Chief's vehicle (\$45,000 on Capital Plan)
- Refurbish Engine 1 (\$25,000 on Capital Plan)
- Tower 1 pump overhaul (\$8,000)
- New Ambulance (\$250,000 on Capital Plan, using Ambulance funds)

REFER PROPOSED ZONING AMENDMENT TO PLANNING BOARD

Mr. Fairbanks moved that the Board refer a proposed zoning amendment for parking standards to the Planning Board to allow that Board to conduct the necessary public hearing. Ms. Billings seconded the motion; motion passed unanimously.

6:13 p.m. -- EXECUTIVE SESSION

Ms. Billings moved that the Board vote to enter into executive session to consider the purchase, exchange, lease or value of real estate, and that the Board adjourn directly from executive session. She further declared that an open meeting may have a detrimental effect on the negotiating position of the town. Mr. Fairbanks seconded the motion. The motion passed unanimously with Ms. Billings and Mr. Fairbanks voting "Aye."

ADJOURNMENT

The Board adjourned from executive session at 6:50 p.m.

Respectfully submitted,

F. Fanter

John F. Fairbanks Vice-Chairman (Prepared by K. Murphy)

Town of Westminster

February 23, 2015 Board of Selectmen Meeting

List of Exhibits Presented: 2/23/15 Agenda 2/23/2015 Town Administrator Report 2/9/2015 Meeting Minutes MA Warrant for Annual Town Election Westminster Election Schedule 2015 Town of Westminster Re-Election Notice Gazebo Use Request, First Congregational Church Correspondence re: Zoning Change to be Brought to Town Meeting from Planning Board