

Members Present: Sam Albert, Police Chief; Karen Murphy, Town Administrator; Denise MacAloney, Town Clerk; Charlie Aubuchon, Citizen-at-Large

Members Absent: Josh Hall, DPW Director; Brenda Bodanza, Building Dept. Assistant; Sharon Taylor, Citizen-at-Large;

Others Present: Steve Wallace, Town Planner; Lt. Mike McDonald

CALL TO ORDER

S. Albert called the meeting to order at 9:37 a.m. in Room 205 of the Westminster Town Hall.

APPROVAL OF MINUTES – April 21st and June 9th

D. MacAloney made a motion to approve the minutes of April 21, 2015 and June 9, 2015. The motion was seconded and passed unanimously.

REVIEW CURRENT BYLAWS

S. Wallace reported that he had drafted the spreadsheet as previously discussed at the last meeting and has received responses from all but four departments. He will send out a reminder email to those that have not responded.

The Committee members agreed that they will continue to work with their assigned departments to develop proposed changes and submit them to the Chair for placement on the agenda.

The next meeting will be held on Thursday August 20th at 9:30 a.m. Agenda items will include:

1. Review proposed bylaw amendment from John Fairbanks to limit participation of the Advisory Board members on other town boards/committees. (Chair will invite Mr. Fairbanks, Planning Board and Advisory Board)
2. Town Clerk will provide recommended amendments for Chapters 1 (General Provisions), 19 (Town Clerk), and 25 (Elections and Town Meetings)

The next meeting of the Bylaw Review Committee will be held on Thursday August 20th at 9:30 a.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:11 a.m.