



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for Dec. 20, 2016

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00pm on Dec. 20, 2016

The Committee's agenda for this meeting shall be the following:

- Review 5 year technology draft plan with David Monty and Jon Maxwell
- Discuss plan for capital planning to move forward on evaluation public safety building maintenance/repair/redesign.
- Discuss potential large projects not listed on the capital plan
- Review capital planning checklist
- New business.

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long range capital plan of at least five years.

Submitted: Keith Harding