

# Westminster Capital Planning Committee

Meeting minutes for February 7, 2017

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Meeting was called to order 6:03 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Steve Rocheleau, John Fairbanks, Lisa Rocheleau

Ex Officio Members present: Melody Gallant, Karen Murphy

Members absent: Keith Harding

Fire and Police representatives: Kevin Nivala, Sam Albert, Mike McDonald

Public Safety Building needs discussed. Reviewed discussion that was previously presented regarding hiring a consultant for feasibility study of future development of current property. Agreed that original proposal for \$25,000 would not cover enough detail to be of value. Full study would be more expensive.

Internal estimated cost to replace roof, siding and windows would approach \$250,000.00. This does not address any space considerations. Before spending this amount for maintenance, a decision on potential building expansion needs to be made first. Recommend to go to Selectmen to authorize request, and then return to Capital Planning to discuss funding.

Fire 5-year Capital Plan review.

FY 2018 VE9 repair to 2001 KME Fire Engine and Cardiac Monitors

FY 2019 VE12 Compressor and breathing apparatus. VE5 Truck on warrant but funding in 2020

FY 2020 A2 Ambulance

FY 2021 Replacement VE13

Police 5-year Capital Plan review

FY 2018 VE2 cruiser, VE8 radar trailer, VE12 message board, VE14 detective vehicle, BP10 radios

FY 2019 VE4 Interceptor Utility, BP11 bullet proof vests

FY 2020 VE7 and VE9 cruisers, VE3 ATV will move out to 2023, BP3 and BP3 dispatch equipment and burg/fire alarm on schedule, possibly delay 1 year.

FY 2021 VE10 cruiser, BP4 radio building, BP17 mobile radios

Review of Capital Planning annual spending guidelines. Reviewed sample worksheet, Melody will modify for Westminster specific details and we will review again.

Brief discussion of Oakmont/Overlook capital request, Karen will meet with Ashburnham to inquire about their potential level of funding.