

CLARK

# Westminster Capital Planning Committee

Meeting minutes for October 9, 2018

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TOWN OF WESTMINSTER

Meeting was called to order 6:03 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Keith Harding, Steve Rocheleau, John Fairbanks, Lisa Rocheleau

Ex Officio members present: Karen Murphy, Melody Gallant

Special guests: Don Barry, Harry Parvainen, Dave Monty

Don and Harry inquired about process to request funding for a generator for the Community Center for potential use as backup emergency shelter. Board was informed that the Fire Chief has no plan to use the center as an emergency shelter, the school is sufficient. Don will follow up with Fire Chief to request specification of safety plan including shelters.

Discussion on communication tower for Ellis Road. It should be possible to apply for variance or special permit for fall radius at that site. Test borings should be completed by year end 2018. Initial estimate for 120' monopole material cost only \$19,000. Concrete pad for tower estimated \$35,000-\$55,000 depending on test boring results. Next step needs to be request for design so an application for variance can be submitted.

Minutes from August 28, 2018 reviewed and approved. Next meeting scheduled November 20, 2018

Meeting adjourned 7:35 pm

Submitted: Steven Rocheleau