



## Capital Planning Committee

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2021 FEB 16 AM 9:09  
TOWN OF WESTMINSTER

To: Town Clerk

From: Capital Planning Committee

RE: Capital Planning Committee meeting minutes for <sup>Feb.</sup> ~~January~~ 10, 2021

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Members present: Keith Harding, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau. Gary McDonald

Meeting called to order at 6:02 PM in the selectmen's chambers at the Westminster Town Hall.

- Jim DeLisle moved to accept minutes of January 13, 2021 meeting, seconded by Lisa Rocheleau and approved by unanimous consent.
- Public safety building request the quotes limited to roof, windows and siding.

Lisa made a motion to adjourn at 6:37, seconded by Steve and approved by unanimous consent.

Submitted: Gary McDonald

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding