



# **Town of Westminster**

11 SOUTH STREET  
MASSACHUSETTS 01473

FROM THE OFFICE OF THE  
**CONSERVATION COMMISSION**

Phone: (978) 874-7413 \* Fax: (978) 874-7411

## **MINUTES OF MEETING February 20, 2013**

**To: Selectmen  
Board of Health  
Building Commissioner  
Planning Board  
Highway Department  
Town Clerk**

**Present:** Co-Vice Chairman: Gary Smith, Gregg Buckman, Members: Robert Gendron, John Regan, Agent Bob Maki, Secretary Susan Kalagher

**Absent:** Dan Bartkus, Tim Sheehan

**Guests:** Joseph DiCarlo, Allen Orsi, Donald Barry, D. McKeehan, Chuck Caron, Rich Protasowicki, James Hoyt, Wm. Antoniac

### **Documents and other Exhibits:**

1. Plan – 27 Lake Drive East
2. Plan – Senior Center – 69 West Main Street
3. Plan – Crow Hill Pond Dam
4. Plan – DPW water main replacement

Gary Smith called the meeting to order at 7:00 p.m. The meeting was not being recorded.

### **Vouchers and Minutes**

The following voucher was approved:

1. Bob Maki – mileage

The Minutes of January 30, 2013 were approved with all in favor.

### **Conservation Agent's Report**

Bob Maki will be leaving on vacation and will return on April 2, 2013.

A list of outstanding issues will be on Bob's desk.

1. 1 Pleasant Street

Mr. McKeehan has concerns with the eroding stream banks.

2. 3 Virginia Avenue

Jerry Powers has concerns with the fence between his property and 1 Virginia Avenue. Northland Engineers are awaiting snow melt to properly design a septic system for that property.

3. Michael Longley 197 State Road West

An Enforcement Order has been issued and Bob is waiting for a response.

Gregg Buckman will coordinate with Sue Brogan at Westminster Elementary School for Arbor Day or Earth Day.

185 South Ashburnham Road

Gary Smith and Bob Maki met with the Board of Health to discuss concerns with the effluent from the septic tank running across the street. The Board of Health did not have records showing that the septic had been pumped.

**NOI Continuation  
Senior Center  
69 West Main Street**

7:15 p.m. The continuation of the public hearing for the Construction of a new Senior Community Center with associated roadways, parking area and utilities at 69 West Main Street was opened. Joseph DiCarlo, landscape architect for Reinhardt Associates, gave the overview of the project. The hearing was continued based the concerns of Mr. Kaski, an abutter. Mr. DiCarlo stated that Mr. Kaski informed the Planning Board that he was satisfied with what had been presented. The storm water trenches had been modified. Bob Maki found the redesign to his satisfaction and upon motion by Gregg Buckman and second by John Regan, the plan was unanimously approved. The public hearing was closed at 7:25 p.m.

1 Pleasant Street: Mr. McKeehan discussed his concern with surface runoff from Main and Pleasant Street and suggested the need for a catch basin with a separator.

**NOI  
27 Lake Drive East  
Barber**

7:30 p.m. The public hearing for the repair of a septic system at 27 Lake Drive East was opened. Mark Farrell of Greenhill Engineering gave the overview of the project and submitted proof of abutter notification. The septic was not approved by the Board of Health and this new filing is for a 2000 gallon holding tank. Mr. Farrell is waiting for DEP approval. The plan was unanimously approved upon motion by Gregg Buckman and second by John Regan. The hearing was closed at 7:35 p.m.

**NOI Amendment  
Crow Hill Pond Dam**

**MASS Department of Conservation and Recreation**

7:40 p.m. The public hearing for an Amendment to the Order of Conditions #336-0606 issued July 1, 2008 was opened. Allen Orsi, project engineer from PARE Corporation, gave the overview of the plan for repairs to the dam at Crow Hill Pond Dam. Proof of abutter notification was submitted. The original expiration date was 2011, however, the Permit Extension Act extends the date for four years and the project remains valid until 2015. In order to comply with the Office of Dam Safety requirements, they are now proposing to include tree removal within the scope of work. Trees may be stumped depending upon location. Water will be managed by a combination of draw-down and a coffer dam. The plan was approved upon motion by Gregg Buckman with second by John Regan. The public hearing was closed at 7:50 p.m.

**NOI  
DPW**

**Water Main Replacement / Bacon, Pleasant, and Elliott Streets**

7:50 p.m. The public hearing for the replacement of the water main on Bacon, Pleasant, and Elliott Streets was opened. Richard Protasowicki and James Hoyt of Wright-Pierce gave the overview of the project. Chuck Caron was also present. Proof of abutter notification was submitted. Three areas of jurisdiction were reviewed and erosion control was discussed. Mr. McKeehan was told that no blasting was anticipated. The construction time table was discussed and it is hoped that construction will begin in May and be completed by the end of August. Chuck Caron flagged the area known as the "town fire pond" and that area was discussed. Upon motion by Gregg Buckman, and second by John Regan, it was unanimously voted to approve. The public hearing was closed at 8:03 p.m.

Mr. McKeehan has been in touch with the State Highway Department concerning the culvert and erosion at 1 Pleasant Street.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Gary Smith  
Vice Chairman  
(prepared by Susan Kalagher)