



# **Town of Westminster**

11 SOUTH STREET  
MASSACHUSETTS 01473

FROM THE OFFICE OF THE  
**CONSERVATION COMMISSION**

Phone: (978) 874-7413 \* Fax: (978) 874-7411

## **MINUTES MEETING**

**July 10, 2014**

**To: Selectmen  
Board of Health  
Building Commissioner  
Planning Board  
Highway Department  
Town Clerk**

**Present:** Chairman Dan Bartkus, Co-Vice Chair Gary Smith, Members:, Robert Gendron, Tim Sheehen, Agent Bob Maki, Secretary Susan Kalagher

**Absent:** Gregg Buckman, John Regan

**Guests:** Cindy Vincent

### **Documents, Plans, and other Exhibits:**

1. Plan – 46 Edro Isle Road

The meeting was called to order at 7:10 p.m. The meeting was not recorded.

### **Open Space Committee**

The Open Space Committee was briefly discussed. Rather than appoint a Conservation Commissioner to the Open Space Committee it was suggested that the two boards be combined. This will be brought to the Town Planner for his input.

### **Change of Meeting Dates**

Meeting dates for the remainder of 2014 will be changed to Thursdays.

**NOI  
46 Edro Isle Road  
Vincent**

7:15 p.m. The public hearing requested by Cynthia Vincent for the replacement of an existing deck, retaining wall, and pavers at 46 Edro Isle Road was opened. Proof of notification of abutters was submitted. Cindy Vincent gave the overview of the project including tearing down the existing deck and replacing it with a new deck and replacing the existing retaining wall with a new wall. The retaining wall is not currently in the water and will remain in the same location.

Bob Maki will inspect the silt fence prior to the commencement of work. After review, the project was unanimously approved with a motion by Gary Smith, and second by Robert Gendron. Ms. Vincent will go to the Registry of Deeds to have the Order of Conditions put on the deed. The public hearing was closed at 7:30 p.m.

**Enforcement Order**

An Enforcement Order issued to John Harrington of 39 Kent Road was signed.

**Certificate of Compliance**

A Certificate of Compliance issued to Michael LeBlanc of 22 Kent Road was approved.

**Minutes and Correspondence**

The Minutes of June 12, 2014 were approved.

Mail was read and distributed

The next meeting will be Thursday, July 24, 2014

7:40 p.m. The meeting was adjourned.

Respectfully submitted,

Dan Bartkus

Chairman

(prepared by Susan Kalagher)