



Town of Westminster

11 SOUTH STREET
MASSACHUSETTS 01473

FROM THE OFFICE OF THE CONSERVATION COMMISSION

Phone: (978) 874-7413 * Fax: (978) 874-7411

MINUTES OF MEETING December 8, 2022

RECEIVED
2023 FEB 15 AM 8:09

The meeting was held in room 222 in Westminster Town Hall.

To: Selectmen
Board of Health
Building Commissioner
Town Clerk

Present: Chairman Dan Bartkus, Members: Tim Sheehan, Anthony Maressa, Carrie Monty, Vic Pelletier, and Secretary Susan Kalagher

Absent: Matt Marro

Guests: J. Regan, M Regan, Gregg Buckman, Elizabeth William

Documents, Plans and Other Exhibits

1. Plan - 1 Lake Drive East
2. Applicant Rendering - 49 Old Oak Avenue
3. Sketch - 42 Lakewood Park Road

The meeting was called to order at 7:00 pm in room 222 of Westminster Town Hall by Chairman Dan Bartkus. The meeting was not recorded.

MINUTES, VOUCHER, CALENDAR

- The Minutes of November 17, 2022 were unanimously approved.
- A voucher for Vic Pelletier for the reimbursement for the completion of 8 units of a MACC Course (\$440.00) was unanimously approved.
- The Conservation Calendar for 2023 was approved

EMERGENCY CERTIFICATE

The Commission unanimously voted to ratify the Emergency Certification issued by Matt Marro to Lorraine Catmen for 23 Parkwood Lane allowing for the removal of one dead tree.

**RFD
1 Lake Drive East
Regan**

The public meeting requested by Michele Regan for the removal of trees in the buffer zone at 1 Lake Drive East was opened. The Conservation Agent, although absent from this meeting, provided his recommendation for a negative determination and the reasons why he made them. Stumps will be ground and not pulled and silt fence will be installed to protect Partridge Pond. The placement of the silt fence was discussed. Upon a motion by Anthony Maressa and second by Carrie Monty, a negative determination was unanimously approved. The public meeting was closed.

**RFD
49 Old Oak Avenue
Williams**

The public meeting requested by Elizabeth Williams for an upgrade to the driveway and parking area that would include a portion of a new retaining wall at 49 Old Oak Avenue was opened. Ms. Williams explained the project and intends to use permeable pavers in the driveway and parking area. Dan Bartkus had some concern with drainage from the road onto the driveway and possible solutions were discussed. After review, the Commission asked Ms. Williams to return with the contractor and photos. Ms. Williams agreed to return on January 26, 2022 with all in favor of a Continuance.

**RFD
42 Lakewood Park
B. Smith Landscapes**

This was the second time that the applicant was not present. The legal notice was not paid and did not run. The Commission voted at the prior meeting to require applicants who do not appear and/or do not notify the Commission in advance to refile and re-advertise. The Commission voted to Withdraw without prejudice

CERTIFICATE OF COMPLIANCE

The following Certificate of Compliance was issued upon recommendation by Matt Marro with all in favor:

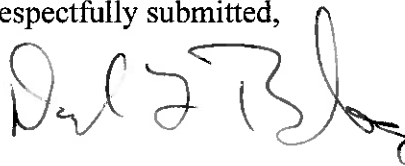
- 52 Old Oak Avenue / Leino Park Bridge / DEP # 336-0957

The next meeting of the Commission will be January 5, 2023 and will be chaired by Tim Sheehan.

ADJOURN

The meeting was adjourned with all in favor at 7:25 pm.

Respectfully submitted,



Dan Bartkus
Chairman
(prepared by Susan Kalagher)