



# **Town of Westminster**

11 SOUTH STREET  
MASSACHUSETTS 01473

FROM THE OFFICE OF THE  
**CONSERVATION COMMISSION**

Phone: (978) 874-7413 \* Fax: (978) 874-7411

## **MINUTES of MEETING January 2, 2020**

**To:** Selectmen  
Board of Health  
Building Commissioner  
Town Clerk

**Present:** Chairman Dan Bartkus, Vice Chairman Gary Smith, Members: Robert Gendron, Carrie Monty, Tim Sheehan, Agent Matt Marro, and Secretary Susan Kalagher

**Absent:** none

**Guests:** Valarie Sibley-Daigle

### **Documents, Plans and other Exhibits:**

1. Plan – 31 South Ashburnham Road

Dan Bartkus called the meeting to order at 7:00 p.m. The meeting was not recorded.

### **Minutes:**

The following Minutes were approved and signed:

- Minutes from October 24, 2019
- Minutes from December 5, 2019

Dan Bartkus recused himself from the following requests for Certificates of Compliance and left the meeting. Gary Smith acted as chair in his absence.

### **Certificates of Compliance:**

The following Certificates of Compliance were approved upon recommendation by Matt Marro

- 90 Bean Porridge Hill Road / #336-0192 / Woods of Westminster
- 79 Lake Drive West / #336-0570 / Trowbridge Engineering

Dan Bartkus returned to the meeting.

**Notice of Non-Compliance:**

Matt Marro reported that Mr. MacLachlan of 106 Knower Road has not responded to the Notice of Non-Compliance.

**RFD  
31 South Ashburnham Road  
Central City Properties**

7:15 pm The public meeting for the Request for Determination of Applicability requested by Central City Properties for a septic system installation with grading 40 ft. from an isolated area subject to flooding at 31 South Ashburnham Road. Valarie Sibley-Daigle gave the overview of the project and submitted a new plan. The legal notice was returned sender and marked “attempted – not known unable to forward”. Valarie Sibley-Daigle stated that the address did appear to be correct. The Commission unanimously voted to approve upon recommendation by Matt Marro. The Order of Conditions will be sent to Northland Engineers. The public meeting was closed at 7:20 pm.

Mail was read and distributed.

The meeting adjourned at 7:25 pm.

Respectfully submitted,

Dan Bartkus  
Chairman  
(prepared by Susan Kalagher)