



# **Town of Westminster**

11 SOUTH STREET  
MASSACHUSETTS 01473

FROM THE OFFICE OF THE  
**CONSERVATION COMMISSION**

Phone: (978) 874-7413 \* Fax: (978) 874-7411

## **MINUTES OF MEETING July 13, 2023**

**The meeting was held in room 222 in Westminster Town Hall.**

**To: Selectmen  
Board of Health  
Building Commissioner  
Town Clerk**

**Present:** Chairman Dan Bartkus, Members: Carrie Monty, Anthony Maressa, Vic Pelletier, and Secretary Susan Kalagher

**Absent:** Tim Sheehan, Matt Marro

**Guests:** Jeffrey Pelletier, Scott Jordan, Jake Szeredy, Kevin White

### **Documents, Plans and Other Exhibits**

Plan – 83 West Princeton Road

Plan & Photos – 9 Hill Road

The meeting was called to order at 7:05 pm in room 222 of Westminster Town Hall by Chairman Dan Bartkus. The meeting was not recorded.

**RFD  
5 East Road  
Pelletier**

Mr. Pelletier was advised that filing an NOI would be more appropriate for a project requiring work in the pond. DEP had commented on the project. Mr. Pelletier withdrew his RFD and will file a Notice of Intent.

**NOI / CONTINUATION  
83 West Princeton Road  
Vanderhoof & Rielly**

A continuation for this project was granted by the Commission.

**NOI  
9 Hill Road  
Garde**

The public hearing was opened as requested by Brandon Garde for replacing four existing retaining walls at 9 Hill Road and for grading within the back yard. Scott Jordan of Eco Tec provided proof of notification of abutters and publication of the legal notice. Also representing Mr. Garde were landscapers Jake Szeredy and Kevin White. Their intent was to remove and replace the existing 3 upland retaining walls as well as 1 retaining wall along the shore of Wyman Pond. The progression of work was discussed as well as the timing of project and the many variables including the unknown date for the draw down and possibility of heavy rain. The sequence of work was discussed and Dan Bartkus suggested that work should be from top down. Contingency plans were discussed. The Commission voted to continue to the next meeting and requested a sequencing plan and erosion control options. Matt Marro will meet with the landscapers at the site and make recommendations.

7:35 pm - Carrie Monty left the meeting

**VOUCHER**

MACC annual dues \$305.00 ~ unanimously approved

**MINUTES**

The Minutes of June 22, 2023 ~ unanimously approved.

**ADJOURN**

The meeting was adjourned with all in favor at 7:50 pm.

Respectfully submitted,

Dan Bartkus  
Chairman  
(prepared by Susan Kalagher)