



Town of Westminster

11 SOUTH STREET
MASSACHUSETTS 01473

FROM THE OFFICE OF THE
CONSERVATION COMMISSION

Phone: (978) 874-7413 * Fax: (978) 874-7411

MINUTES OF MEETING

July 30, 2020

**DUE TO COVID19 TOWN HALL IS CLOSED TO THE PUBLIC, BUT FOR THOSE THAT ARE INTERESTED IN THE CONSERVATION COMMISSION MEETING, THE MEETING WILL BE HELD REMOTELY. YOU MAY JOIN THE ZOOM MEETING AT <https://us02web.zoom.us/j/7370885635>
Meeting ID: 737 088 5635 or One tap mobile +19292056099,7370885635# US**

**To: Selectmen
Board of Health
Building Commissioner
Town Clerk**

Present: Chairman Dan Bartkus, Vice Chair Gary Smith, Members: Carrie Monty, Robert Gendron, Tim Sheehan, Agent Matt Marro, and Secretary Susan Kalagher

Absent: None

Guests: Steve Donahue, John Harrington, Keith Hannon, Chris Mossman

Documents, Plans and other Exhibits

1. Plan – 31 South Ashburnham Road
2. Plan - 2A & Livermore Hill Road / MA Electric
3. Plan - 151 Narrows Road

Dan Bartkus called the Zoom meeting to order at 7:05 p.m. The meeting was recorded by Matt Marro and Robert Gendron.

RFD CONTINUATION 31 South Ashburnham Road Fuentes

7:05 pm. The public meeting requested by Maria Fuentes for a garage addition and a driveway with handicapped access at 31 South Ashburnham Road was opened. Matt Marro gave the overview of the project and shared the plan on the screen. This is in response to an Enforcement Order issued for tree cutting. The new plan shows the driveway and addition moved to a new location out of the buffer. Matt Marro has been working with the applicant and recommended a negative determination. With no questions from the audience, a motion to approve was made and seconded and the motion passed with all in favor. The public hearing was closed at 7:10 pm.

**RFD
2A & Livermore Hill Road
MA Electric Company**

7:10 pm. The public meeting requested by James Rynes of Massachusetts Electric Company for the installation of one new utility pole and associated helical anchor at the intersection of State Road (Route 2A) and Livermore Hill Road was opened. Keith Hannon of BSC Group gave the overview of the project and shared the plan for all to view. Work will also include the installation of overhead cable and will require the removal of 2 trees and brush cutting including some saplings within the 100 ft. buffer. Trees have been marked for removal, stumps will be retained and brush will be allowed to revegetate along the roadway. Best Method Practice will be implemented and work will be along the shoulder of the road in the existing right-of-way. They are seeking a negative determination. There were no questions. Upon a motion to approve as a negative determination and a second, it was unanimously approved. The public meeting was closed at 7:17 pm.

**RFD
151 Narrows Road
Buckman**

7:17 pm. The public meeting requested by Scott Buckman for the replacement of a septic system for the existing single family house and a building addition at the rear of the property at 151 Narrows Road was opened. Matt Marro shared the screen for all to view. Chris Mossman gave the overview of the project and is proposing the new septic will have a raised elevation and will be pumped to the addition. Topography was discussed. Impact to the wetland areas will be minimized using silt fence with very little grading in the riparian zone. Matt Marro stated, under state law the project is exempt from the Riverfront Act. With no questions from the Commission or the audience, The plan was unanimously approved upon motion by Tim Sheehan and second by Carrie Monty. The public meeting was closed at 7:25 pm.

207 Worcester Road

Matt Marro received a complaint for stump grinding at 207 Worcester Road. There is an open Order of Conditions for this project. Hannigan Engineering met with the applicant and felt they are in compliance.

Minutes of July 9, 2020

The Minutes of July 9, 2020 were approved.

Carrie Monty discussed unknown seeds that were being mailed from China and asked if the Commission would address the issue on the Town website. Matt Marro will follow up on this.

Lake Management Outreach

Matt Morro will meet with Tom Curran & Jill Normandin to discuss an outreach program.

The meeting was adjourned at 7:31 pm.

Respectfully submitted,

Dan Bartkus
Chairman
(prepared by Susan Kalagher)