



Town of Westminster

11 SOUTH STREET
MASSACHUSETTS 01473

FROM THE OFFICE OF THE
CONSERVATION COMMISSION

Phone: (978) 874-7413 * Fax: (978) 874-7411

MINUTES OF MEETING

July 9, 2020

DUE TO COVID19 TOWN HALL IS CLOSED TO THE PUBLIC, BUT FOR THOSE THAT ARE INTERESTED IN THE CONSERVATION COMMISSION MEETING, THE MEETING WILL BE HELD REMOTELY. YOU MAY JOIN THE ZOOM MEETING AT <https://us02web.zoom.us/j/7370885635> Meeting ID: 737 088 5635 or One tap mobile +19292056099,7370885635# US

To: Selectmen
Board of Health
Building Commissioner
Town Clerk

Present: Chairman Dan Bartkus, Vice Chair Gary Smith, Members: Carrie Monty, Robert Gendron, Agent Matt Marro, and Secretary Susan Kalagher

Absent: Tim Sheehan

Guests: Steve Donahue, John Harrington, Tom Tangen, Steve Sears, Zachary Thomas, Christopher King, Mark Popham, Jill Normandin

Documents, Plans and other Exhibits

1. Plan – 84 Fitchburg Drive
2. Plan – 15 Pine Street
3. Plan – 34 Kent Road
4. Plan – Laurelwood Drive
5. Plan – 31 South Ashburnham Road

Dan Bartkus called the Zoom meeting to order at 7:04 p.m. The meeting was recorded by Matt Marro and Robert Gendron.

**RFD CONTINUATION
84 Fitchburg Road / solar
TES Rowtier Solar 23 LLC**

7:05 p.m. The Continuation of the public meeting requested by TES Rowtier Solar 23 LLC was opened. The property is owned by Snowhill Development LLC. Christopher King of Atlantic Design and Tom Hammond gave the overview of the project located behind the wood chip plant on Rowtier Drive and situated within an existing rock quarry. The plan was shared on the screen for everyone to view. The project was continued from June 18, 2020 to give Commissioners an opportunity to make a site visit. It was noted that there was some

disturbance around the area and behind preexisting storage containers on an area owned by Al Belanger. Chris King stated that the work was limited to within the fenced area. After discussion, Matt Marro recommended a negative determination and will follow up with Al Belanger. Without any further questions, the plan was unanimously approved upon motion by Gary Smith and second by Carrie Monty. The public meeting was closed at 7:15.

NOI
15 Pine Street
Weeks

7:15 pm. The public hearing requested by William Weeks for the construction of a single family home at 15 Pine Street was opened. The plan was shared on the screen for everyone to view. Mark Popham represented the applicant. A seasonal camp will be removed and a small 3 bedroom home with septic will be constructed. The plan has been approved by the Board of Health. DEP did not make any comments. The chairman called for questions of which there were none. Matt Marro mentioned that the plan was very thoughtfully laid out and a motion to approve was made by Gary Smith with a second by Carrie Monty with all in favor. The public hearing was closed at 7:20 pm.

RFD
34 Kent Road
Shaw

7:20 pm. The public meeting requested by Gayle Shaw for the removal of weeds and an old dock and placing landscape fabric and beach sand at 34 Kent Road was opened. The plan was shared on the screen for all to view. Matt Marro reported that this RFD was the result of an Enforcement Order and noted that the new dock was already in despite being asked that the dock not be installed until after the meeting. Ms. Shaw responded that it was a removable dock. There was discussion about the flood plain. The Conservation Commission does not allow new beach areas. Matt Marro suggested a negative determination with the condition that the beach area be excluded. Ms. Shaw was asked to plant grass to stabilize the area. Jill Normandin stated that people do not understand the rules concerning beach areas and suggested that the Conservation Commission reach out to the Lake Association to clarify this. Without further questions, a vote was called for. Rob Gendron recused himself. A motion to approve with the condition the beach area be excluded was made by Gary Smith with a second by Carrie Monty. The motion passed. The public meeting was closed at 7:31 pm.

NOI
46 Laurelwood Drive
Daly – Helvi J. Palojarvi Living Trust

7:31 pm. The public hearing requested by Daniel Daly, Trustee for the Helvi J. Palojarvi Living Trust was opened. Steve Sears of Ross Associates gave the overview of the project consisting of an existing 1 bedroom camp with an existing cesspool. Matt Marro shared the plan on the screen for everyone to see. The failed cesspool will be replaced with a Presby System and work will include related grading. The Board of Health has not yet reviewed the plan. Mr. Sears stated that there will be no enlargement of the structure and because it is on stilts, all work will be above grade and the footprint will remain the same. Matt Marro commented that it was a good job on a tight site. Rob Gendron was recusing but would reserve his right to comment. A motion to approve was made by Gary Smith with a second by Carrie Monty: the motion passed. The public hearing was closed at 7:35 pm.

**RFD
31 South Ashburnham Road
Fuentes**

7:35 pm. The public meeting requested by Maria Fuentes for a garage addition and a driveway with handicapped access at 31 South Ashburnham Road was opened. Matt Marro gave the overview of the project and shared the plan on the screen. He first noticed tree cutting and Ms. Fuentes was notified to stop work. Echo Tech is working on a restoration plan. The new plan shows the driveway and addition has been moved out of the buffer. Ms. Fuentes apologized. Dan Bartkus' computer lost contact with the ZOOM meeting and Gary Smith temporarily took over as chair. Matt Marro recommended that this meeting be continued until Echo Tech returns a restoration plan. Dan was able to rejoin the meeting and it was unanimously voted to continue to the next meeting.

Certificates of Compliance

The following Certificates of Compliance were approved upon recommendation by Matt Marro.

1. 148 South Ashburnham Road / Lutz / #336-0856
2. 29 Town Farm Road / Haschig / #336-0255

109 Town Farm Road

Matt Marro discussed the status of 109 Town Farm Road owned by Larry Brandon. Chuck Caron is working on a stabilization plan the Commission can expect a NOI soon.

Carrie Monty reported Crocker Pond was closed due to E. Coli and Matt Marro noted that this was caused by a combination of drought and heat.

The Minutes of June 18, 2020 were approved.

The meeting was adjourned at 7:50 pm.

Respectfully submitted,

Dan Bartkus
Chairman
(prepared by Susan Kalagher)