



Town of Westminster

11 SOUTH STREET
MASSACHUSETTS 01473

FROM THE OFFICE OF THE CONSERVATION COMMISSION

Phone: (978) 874-7413 * Fax: (978) 874-7411

MINUTES OF MEETING September 9, 2021

The meeting was held in room 205 in Westminster Town Hall or accessed remotely by ZOOM at <https://us02web.zoom.us/j/7370885635> Meeting ID: 737 088 5635 or One tap mobile +19292056099,7370885635# US

To: Selectmen
Board of Health
Building Commissioner
Town Clerk

Present: Chairman Dan Bartkus, Vice Chair Gary Smith, Members: Tim Sheehan, Robert Gendron, Carrie Monty, Agent Matt Marro, and Secretary Susan Kalagher

Absent: none

Guests: Kevin Young

Guests Joining by ZOOM: Brian Carlson Wes Flis, Dave Haschig,

Documents, Plans and other Exhibits

1. Plan – Lot 13A White Pine Drive
2. RFD – Messiah Lutheran Church
3. Plan – 14 Edgewood Road
4. Plan – 36 Gatehouse Road
5. Photos – Powel Sand Operation at the Business Park

The meeting of September 2, 2021 was rescheduled to September 9, 2021

Gary Smith called the Zoom meeting to order at 7:03 pm. The meeting was recorded by Robert Gendron.

The Commission unanimously agreed to return to remote hearings beginning with September 23, 2021

**RFD ~ Continued
36 Gatehouse Road
Young / Rocheleau**

7:05 pm The public meeting requested by Kevin Young for 36 Gatehouse Road owned by Dan and Paula Rocheleau was opened. The plan was shared for remote participants to view. Kevin Young gave the overview of the project for construction of a 34 ft. x 3 ft. patio including the removal 6-12 inches of topsoil. After reviewing the plan, Matt Marro requested that the shrub plantings be added to help with run-off and Gary Smith

requested the 5 ft. buffer / sod area along the water's edge be increased to 10 ft. Tim Sheehan made a motion to approve as a negative determination with conditions. Rob Gendron recused himself but reserved his rights as an abutter. Carrie Monty seconded the motion and a roll call vote was called for and the motion passed. The public meeting was closed at 7:20 pm.

**RFD ~ Continued
14 Edgewood Road
Young / Archambault**

7:20 pm The public meeting requested by Kevin Young for 14 Edgewood Road owned by Kim and Jaques Archambault was opened. The plan was shared for remote participants to view. Kevin Young gave the overview of the project consisting of four landscape retaining walls under 4 feet in height, a 15 ft. x 40 ft. patio with a fire pit and the removal of some pine trees and one large oak tree over the house. No work is proposed within the shoreline. The slope of the property was discussed and Matt Marro suggested that some shrubbery be added to the plan. Tim Sheehan made a motion to approve and Gary Smith seconded the motion. Rob Gendron recused himself. A roll call vote was called and the motion passed. The public meeting was closed at 7:30 pm.

**RFD continued from July 1, 2021
18 Camp Pineshore
Messiah Lutheran Church**

7:30 pm. The public meeting requested by the Messiah Lutheran Church and David Haschig, church president, was opened. Dave Haschig discussed the intent to add beach sand to the existing volleyball court. No expansion was proposed. The church will be allowed to do maintenance. Robert Gendron recused himself but reserved his rights as an abutter. He also recommended that they order clean beach sand. Tim Sheehan made a motion to approve as a negative determination with a second made by Gary Smith. A roll call vote was taken and the motion passed. The public meeting was closed at 7:35 pm.

**CONTINUATION NOI
Lot B -13 A White Pine Drive
Carlson / Traditional Concepts**

The Commission voted to continue to September 23, 2021 upon request by the applicant. Dan Bartkus recused from the vote.

ENFORCEMENTS / NOTICE OF NON COMPLIANCE

1. **8 Winters Drive** / Woodruff: Matt Marro reported that Mr. Woodruff would be present at the next meeting and fines had begun.
2. **Hy Road** – The owner of property has not responded to the Enforcement Order for dumping fill into the wetland and Matt Marro sent fines of 100 dollars per day. The property owner was not responding and Town Counsel will send a demand letter.
3. **158 Narrow Road** / Buckman. A notice of non-compliance was sent.
4. **Powell Sand operation at the Business Park.** Matt Marro described it as an epic blowup with a gulley up to 18 ft. deep. They are coordinating with DEP who recommended an Enforcement Order and an Emergency Permit be issued. The Commission unanimously voted to ratify the Order and the Permit. He will report back in 2 weeks.

5. **White Pine Drive** – Wes Flis of Whitman of Bingham Assoc. gave an update on the remedial work. He and Matt Marro walked the property. The intent is to get the final course of pavement in and get catch basins on line. Work is coming along and problems are being addressed. It was noted that there was some vandalism with an egg being thrown at a house or car.

Signature

The following Extension needed a signature after being approved at the last meeting.

1. 207 South Ashburnham Road / Smith / #336-0809

Minutes

The Minutes from August 12, 2021 were unanimously approved.

The meeting was adjourned at 7:55 pm.

Respectfully submitted,

Gary Smith
Vice Chairman
(prepared by Susan Kalagher)