



Town of Westminster

MASSACHUSETTS 01473

FROM THE OFFICE OF THE
ECONOMIC DEVELOPMENT COMMITTEE

Phone: (978) 874-7414

Economic Development Committee (EDC) – Meeting Minutes for February 12, 2014

Members Present: Richelle Brown, Jeff Crowley, Ralph LeBlanc and Joe Serio

Others Present: Vance Butterfield, DPW Commissioner
Steve Wallace, Town Planner

Members Absent: Scott Aubuchon and John Fairbanks

Meeting called to order at 7:03 PM by Vice Chairman Jeff Crowley

The Committee reviewed the minutes from the November 2013 meeting. Richelle Brown made a motion to approve the minutes as presented, and Ralph LeBlanc seconded. The motion passed 3 to 0. Chairman Joe Serio arrived at 7:10 PM.

The first order of business was a discussion with DPW Commissioner Vance Butterfield regarding DPW's preferred option for addressing the Town's sewer capacity issue. DPW plans to eliminate the Whitman River pump station and replace with a three-barrel siphon under the Whitman River, as well as replace and increase the diameter of the existing gravity sewer to Fitchburg. At a cost of approximately 4.9 million dollars, this option would enable the Town to initiate all phases of the sewer expansion plan the outlined in the Town's Comprehensive Wastewater Management Plan, and provide system capacity that could accommodate up to 50 years of new development. The EDC members discussed what this project would mean for future economic development in Westminster. The Committee voted unanimously (4 – 0) to support this project. The Town Planner will draft a letter to this effect.

The Committee then discussed the promotional brochure project and received an update on the cost and logistics for this effort.

The Town Planner provided a summary of the returned Westminster business surveys and a robust discussion was had on what the results mean. The Committee discussed the upcoming Main Street Design Workshop scheduled for April 12 and what it would mean for the Town Center.

The Committee agreed to give some thought to what projects it would like to pursue as part of its 2014 work program and discuss at the next meeting, which is scheduled for March 5, 2014 at 7:00 PM in Room 112.

The meeting adjourned at 8:40 PM.