



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk

From: Capital Planning Committee

RE: Capital Planning Committee meeting for January 12, 2016

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00pm on January 12, 2016

The Committee's agenda for this meeting shall be the following:

- Review Capital Planning checklist
- Discuss potential large projects not listed on the capital plan
- Review proposed changes to capital plan with DPW
- New business

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long range capital plan of at least five years.

Submitted: Keith Harding