

FORBUSH MEMORIAL LIBRARY

Board of Trustees

Meeting Agenda

Tuesday, June 8, 2021, 6:30 PM

Call to Order

Approval of Minutes of March 11, 2021

Correspondence

Stephanie Lahtinen appointed as Town Administrator

Director's Report

Reopening update; patron message posted

Adult summer reading program to start July 1st

Staff evaluations in process, due June 11th

Signed and returned C/W MARS annual agreement: FY2022=\$10,937

Planning for Saturday, June 19th book sale

Committee Reports

Curatorial (no written report)

Gift of 2 watercolors by John Roscoe Ballou, c.1910 from descendent

Committee met May 11th, cleaned Eloranta Room display cases

Building & Grounds

Chiller bids received: North Star Refrigeration of Plymouth, MA was low bid, \$99,540

Monthly ADA compliance report filed with town; \$5,000 paving funds transfer OK'd by state

ADA compliance project status:

Paving/ramp: waiting on Ken Davenport

CR MPR floor, kitchenette report

Drinking fountains: cups and wastebaskets on hand

Replacement HC bathroom sink installed to resolve door issue

Thresholds at bathroom doors: waiting on Leominster Flooring visit

Old Business

New Business

COVID update

Adjournment

Next meeting: **Tuesday, July 13, 2021, 6:30 pm**

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