

**FORBUSH MEMORIAL LIBRARY**  
**Board of Trustees**  
**AGENDA for MEETING of**  
**Wednesday, October 10, 2018, 5:00 PM**

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TOWN OF WESTMINSTER

Call to Order, approval of Minutes of September 12, 2018

Correspondence  
none

Director's report

MBLC Financial Report/Compliance Statement signed, sent, acknowledged  
Reference collection weeded and moved to non-fiction  
Report on Saturday, October 10<sup>th</sup> attic book sale  
Tentative list of adult programs for 2019  
Records of Westminster Community Improvement Society transcribed

Committee Reports:

Curatorial (no written report)  
To schedule a CC meeting soon on 3 gift offers

Building & Grounds

Visit of Acme Carpets, Dasilva Flooring for proposals  
Waiting on Kevin Keena's response on HVAC bid for integrated controls  
No date for Bartlett tree trimming set yet

Old Business

Report on Long Range Planning  
Loaning works of art

New Business

External cooling unit: repair bid, replacement costs not ready

Adjournment

*Next meeting:* Wednesday, November 14, 2018, 5:00 PM (subject to confirmation)