

Forbush Memorial Library

Board of Trustees

Agenda for Meeting

Wednesday, June 14, 2017, 5:00 PM

RECEIVED

2017 JUN -7 PM 4: 08

TOWN OF WESTMINSTER

Call to Order

Approval of Minutes of May 10, 2017

Correspondence

None

Director's report

Preparations underway for used book sale and removal of excess on June 1
Teachers, pastors and correction librarian invited to pre-select from sale
Staff evaluations nearly done + 6 month reviews of Bonnie and Jan
Sue L & Sue Y attended C/W Mars circ tech program
Birds of the Quabbin by photographer Peter Christoph drew 30

Committee reports:

Curatorial Committee (no written report)

WHS requested use of Eloranta Room cases for WWI display; I offered public case

Building & Grounds

Bathroom papering/painting completed, new lights installed
Required replacement of downstairs water heater, \$947.50, completed
Progress on purchase of stone benches; Lane family commitment
WFD annual inspection

Old Business

Proposed staff emergency policy
Proposed community service volunteers policy

New Business

Set new initiative for Friends membership

Adjournment

Next meeting: Wednesday, July 12, 5:00pm