

TOWN OF WESTMINSTER

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TOWN OF WESTMINSTER



PERSONNEL BOARD MEETING AGENDA

**TUESDAY, MARCH 1, 2016
TOWN HALL, ROOM 205
5:00 P.M.**

- A. APPROVAL OF MINUTES**
 - FEBRUARY 02, 2016
- B. ONGOING BUSINESS**
 - RATE TREASURER/COLLECTOR JOB DESCRIPTION
 - REVIEW CLASSIFICATION AND COMPENSATION PLAN
 - REVIEW DRAFT EMPLOYEE HANDBOOK SECTION 6
- C. NEW BUSINESS**
 - CLASSIFICATION AND COMPENSATION POLICY AND PROCEDURE
- D. PUBLIC COMMENT**
- E. INFORMATIONAL ITEMS**
- F. ADJOURNMENT**

AGENDA ITEMS LISTED ARE THOSE REASONABLY ANTICIPATED BY THE CHAIR TO BE DISCUSSED AT THE MEETING. NOT ALL ITEMS MAY BE DISCUSSED AND OTHER ITEMS NOT LISTED MAY BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.