

Members Present: Heather M. Billings, James A DeLisle, Salvatore J. Albert Jr.

Others Present: Mark Hawke, Stephanie Lahtinen, Melody Smith, Sonjia Fichtel, Ellen Sheehan, Elizabeth Penney, Keith Harding

CALL TO ORDER

J. DeLisle called the meeting to order at 5:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

ANNOUNCEMENTS

The Light the Town Purple event on Academy Hill May 18th at 8pm. This event will raise awareness for the Relay for Life in Gardner on the weekend of June 11 and 12.

APPROVALS

WARRANTS

J. DeLisle made a motion to approve the following warrants:

Accounts Payable	#21-46A	5/10/2021	\$264,906.20
------------------	---------	-----------	--------------

The motion was seconded and passed unanimously.

MINUTES OF MAY 10, 2021 AND MAY 11, 2021

S. Albert made a motion to approve the minutes of May 10 and May 11, 2021. The motion was seconded and passed unanimously.

BAN RENEWAL – ELLIS ROAD WATER TANK/ROUTE 140 REDESIGN

S. Albert made a motion to approve the BAN Renewal for the Ellis Road Water Tank and the Route 140 Redesign Project with Greenfield Cooperative Ban in the amount of \$396,000 at an interest rate of .38% due June 10, 2022. The motion was second and passed unanimously.

CONTRACT - CROCKER POND BEACH TESTING

S. Albert made a motion to execute the enclosed contract with Riley Billings to complete beach testing at Crocker Pond on a weekly basis for \$30 per sample. The motion was seconded and passed with H. Billings abstaining.

PAYROLL AUTHORIZATION – PART TIME POLICE OFFICER

S. Albert made a motion to approve the payroll change request and authorization for Zachari Budano as part time Police Officer. The motion was seconded and passed unanimously.

ONNGOING BUSINESS/MISCELLANEAOUS

TOWN ADMINISTRATOR CANDIDATE DISCUSSION

The Board discussed the three finalists that were interviewed at the previous meeting.

H. Billings made a motion to hire Stephanie Lahtinen as Town Administrator, pending successful contract negotiations. The motion was seconded and passed unanimously.

ADJOURNMENT

The meeting adjourned at 5:09 p.m.

Heather M. Billings, Clerk

(Prepared by S. Lahtinen)