

Town of Westminster – Select Board Meeting Minutes – Monday October 18, 2021

Members Present: Heather M. Billings, J. DeLisle, Salvatore J. Albert Jr.

Others Present: Stephanie Lahtinen, Tamie Chiarelli

Ellen Sheehan, Chief Ralph LeBlanc, Melissa Banks, Peter Normandin, John Fairbanks, Lisa Rocheleau. Keith Harding, Wayne Walker

CALL TO ORDER

J. DeLisle called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that due to technical difficulties, the meeting was being audio recorded, but no video broadcasted live by Ashburnham/Westminster Community Access TV.

APPROVALS

WARRANTS

S. Albert made a motion to approve the following warrants:

Accounts Payable #22-16A 10/18/2021 \$1,503,090.77

The motion was seconded and passed unanimously.

MINUTES OF SEPTEMBER 27, 2021

S. Albert made a motion to approve the minutes of September 27, 2021. The motion was seconded and passed unanimously.

2020 CENSUS: RE-PRECINCTING MAP APPROVAL

New precinct boundaries were created to meet the requirements of the Voting rights Act based on population, census & geography with a third precinct being added to the town of Westminster.

S. Albert made a motion to approve the 2020 Re-Precincting Map Plan. The motion was seconded and passed unanimously.

LED STREETLIGHTS

LED conversion of all the streetlights in Westminster and for them to remain owned and maintained by National Grid at no cost to the town.

H. Billings made a motion to approve the conversion to LED streetlights. The motion was seconded and passed unanimously.

APPOINTMENTS – BOARD OF REGISTRARS:

S. Albert made a motion to appoint the following Board of Registrars, as recommended by the Town Clerk:

Ken Marien through March 31, 2024

Laura Delorey through March 31, 2024

Jean Popik through March 31, 2023

The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS

DPW Truck Driver/Laborer

S. Albert made a motion to approve the enclosed payroll change request and authorization for Devin Hayward, as DPW Truck Driver/Laborer, filling a vacancy. The motion was seconded and passed unanimously.

Per Diem Firefighter/Paramedic:

S. Albert made a motion to approve the enclosed payroll change request and authorization for Christopher Leonard, as Per Diem Firefighter/Paramedic. The motion was seconded and passed unanimously.

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Full Time Police Officer:

S. Albert made a motion to approve the enclosed payroll change request and authorization for Vanessa Tenore as Full Time Police Officer. The motion was seconded and passed unanimously.

NEW BUSINESS

REVIEW DRAFT WARRANT/ARTICLE LIST – 11/16/2021 STM:

The Select Board and Advisory Board reviewed the article draft list for the STM.

Much discussion followed regarding Article #8 (engineering study by Parks & Recreation). The Select Board and Advisory Board discussed the validity of the article submission as it had not yet been reviewed by Capital Planning Committee. It was the consensus of the Select Board that Capital Planning make a recommendation on this article at their meeting this week, October 20th.

John Fairbanks asked the Select Board take under advisement a request for an allocation of free cash to address the old Town Hall situation should the RFP be unsuccessful.

ADJOURNMENT

The meeting adjourned at 5:49 PM

Heather M. Billings, Clerk
(Prepared by T. Chiarelli)