

**Members Present:** Heather M. Billings, James A DeLisle, Salvatore J. Albert Jr.

**Others Present:** Stephanie Lahtinen, Tamie Chiarelli, Ellen Sheehan, Melody Smith, Chief Kyle Butterfield, Dep Chief Adam Bean, Bennett Chadbourne, Todd Alden and other members of the Fire Dept.

## **CALL TO ORDER**

J. DeLisle called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

## **APPROVALS**

### WARRANTS

S. Albert made a motion to approve the following warrants:

Accounts Payable	#21-54A	6/30/2021	\$27,704.78
Accounts Payable	#22-02A	7/12/21	\$156,076.86

The motion was seconded and passed unanimously.

### MINUTES OF JUNE 7, 2021

S. Albert made a motion to approve the minutes of June 7, 2021. The motion was seconded and passed unanimously.

### BAN RENEWAL – ELLIS ROAD WATER TANK

Melody Smith was present to request the approval of a Bond Anticipation Note in the amount of \$1,770,000.00 for the Ellis Road Water Tank with Greenfield Cooperative Bank at an interest rate of .340%, bond will mature on June 10, 2022.

S. Albert made a motion to approve and sign the Bond Anticipation Note amount of \$1,770,000.00 for the Ellis Road Water Tank. The motion was second and passed unanimously.

### FIRE LIEUTENANTS – APPOINTMENT & SWEARING IN

S. Albert made a motion to approve the appointment of Bennett Chadbourne. The motion was second and passed unanimously. S. Albert made a motion to approve the appointment of Todd Alden to Fire Lieutenants. The motion was second and passed unanimously. Town Clerk, Ellen Sheehan was present to perform the swearing in ceremony.

### PAYROLL AUTHORIZATIONS

#### *Full Time Police Officer*

S. Albert made a motion to approve the enclosed payroll change request and authorization for Miranda Hiltz as a Full Time Police Officer. The motion was seconded and passed unanimously.

#### *Part Time Dispatcher*

S. Albert made a motion to approve the enclosed payroll change request and authorization for Nolan Andrews as Part Time Dispatcher. The motion was seconded and passed unanimously.

*Call/Per Diem Firefighter*

S. Albert made a motion to approve the enclosed payroll change request and authorization for Kyle Blouin as Per Diem/Call Firefighter. The motion was seconded and passed unanimously.

*Building Department Administrative Assistant*

S. Albert made a motion to approve the enclosed payroll change request and authorization for Katherine Lemay as Building Department Administrative Assistant, filling a vacancy. The motion was seconded and passed unanimously.

AUTHORIZE OUT OF STATE TRAVEL – POLICE CHIEF:

S. Albert made a motion to approve the out of state travel by the Police Chief to attend the International Association of Chiefs of Police conference on September 11-14, 2021 in New Orleans, Louisiana. The motion was seconded and passed unanimously.

STATE 911 GRANTS:

H. Billings made a motion to approve the following three 911 Grants from the Executive Office of Public Safety and security.

- 911 Support & Incentive Grant - \$33,629.00

- Emergency Dispatch - \$2,202.40

- Emergency Services Training - \$31,216.56

The motion was seconded and passed unanimously.

LETTER OF SUPPORT – DEP SITE SUITABILITY APPLICATION (WASTE MANAGEMENT):

S. Albert made a motion to endorse the support to Massachusetts Department of Environmental Protection, relating to the Site Suitability Application submitted by Waste Management for the landfill expansion. The motion was seconded and passed unanimously.

**NEW BUSINESS**

DOG COMPLAINT:

S. Albert made a motion to designate the Town Administrator as the Dog Hearing Officer. The motion was seconded and passed unanimously.

**EXECUTIVE SESSION**

S. Albert motioned to move that the Board vote to enter executive session pursuant to MGL C.30A, S.21(a)(3) to discuss strategy with respect to collective bargaining and that the Board reconvene after executive session. The motion was seconded and J Delisle declared that to continue in open session may have a detrimental effect on the negotiating position of the Town. J. Delisle took a roll call vote and the Board entered into executive session at 5:18 PM.

Executive Session ended at 6:30 PM and reconvened into open session

**ADJOURNMENT**

The meeting adjourned at 6:32 PM

Heather M. Billings, Clerk  
*(Prepared by T. Chiarelli)*