

Members Present: Heather M. Billings, Salvatore J. Albert Jr.

Others Present: Stephanie Lahtinen, Tamie Chiarelli, Melody Smith

CALL TO ORDER

S. Albert called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrants:

Accounts Payable	#22-09A	8/30/2021	\$83,037.29
Payroll	#22-02B	9/2/21	\$226,971.59

The motion was seconded and passed unanimously.

MINUTES OF AUGUST 2, 2021

H. Billings made a motion to approve the minutes of August 2, 2021. The motion was seconded and passed unanimously.

INTERMUNICIPAL AGREEMENTS

Veterans Services

H. Billings made a motion to vote to authorize the Town Administrator to sign the Intermunicipal Agreement with the City of Gardner for Veterans Services, effective September 1, 2021 – June 30, 2024. The motion was seconded and passed unanimously.

Animal Control

H. Billings made a motion to vote to authorize the Town Administrator to sign the Intermunicipal Agreement with the City of Gardner for Animal Control services from July 1, 2021 – June 30, 2024, a renewal agreement we have maintained for 6 years with Gardner. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS

Per Diem/Call Firefighter

H. Billings made a motion to approve the enclosed payroll change request and authorization for Skyler Kozloski as Per Diem/Call Firefighter. The motion was seconded and passed unanimously.

Part Time Dispatcher

H. Billings made a motion to approve the enclosed payroll change request and authorization for Charles Smith as Part Time Dispatcher. The motion was seconded and passed unanimously.

APPOINTMENT OF ELECTION OFFICIALS

H. Billings made a motion to approve the appointments of the following list of Election Officials through August 15, 2022. The motion was seconded and passed unanimously.

Karen Brighenti	Carole Christensen	Annie Cundari
Jennifer Duquette	Colleen Hirons	Albert Hughes

Gloria Highes	Elizabeth Irvine	Constance Kotoski
Leeann Lamsa	Linda McClenham	Laila Michaud
Kathy Pelullo	Nan Pierce	Susan Yraola
MaryBeth Haley-Cormier	Theresa Grant	

NEW BUSINESS

TREASURER/COLLECTOR UPDATE – TAX POSSESSION AUCTION:

H. Billings made a motion to appoint Melody Smith, Treasurer/Collector, as Tax Possession Custodian who shall have the care, custody, management and control of all property acquired by foreclosure, deed in-lieu of foreclosure or by treasurer's deed for unpaid taxes. The motion was seconded and passed unanimously.

ADJOURNMENT

The meeting adjourned at 5:09 PM

Heather M. Billings, Clerk
(Prepared by T. Chiarelli)